



Addendum Report to the June 17, 2020 Development Charges Background Study

Township of Whitewater Region

March 23, 2021

Watson & Associates Economists Ltd.
905-272-3600
info@watsonecon.ca



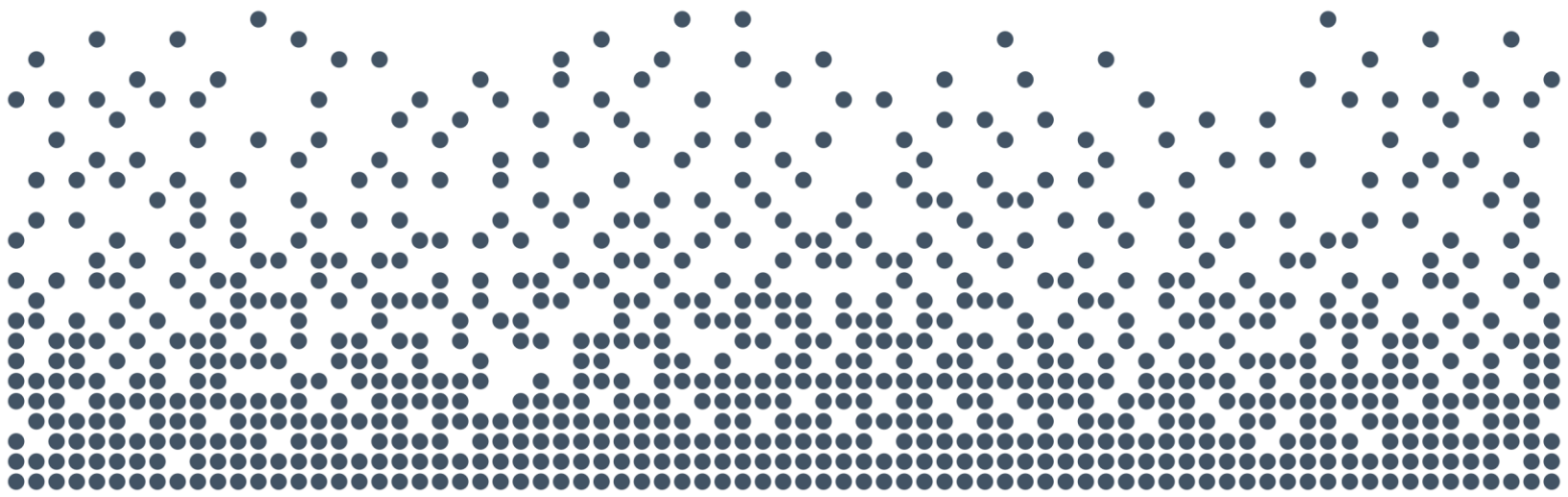
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List of Acronyms and Abbreviations

Acronym	Full Description of Acronym
D.C.	Development charge
D.C.A.	Development Charges Act, 1997, as amended
O.Reg.	Ontario Regulation
sq.ft.	square foot



Addendum Report to
the June 17, 2020
Development
Charges Background
Study



1. Background

Commensurate with the provisions of the Development Charges Act, 1997, as amended (D.C.A.), the Township has undertaken a Development Charges (D.C.) Background Study and released the study in accordance with the D.C.A. The following provides a summary of the key dates in the D.C. by-law process:

- September 2019 to March 2020 – Meetings with Township staff, growth forecast development, and policy review
- June 17, 2020 – Release of the D.C. Background Study and draft by-law
- March 23, 2021 – Addendum to June 17th report released
- April 7, 2021 – Public Meeting of Council
- May 2020 – Anticipated Passage of Development Charges By-law

Subsequent to the June 17, 2020 release of the Township's D.C. Background Study, the Province released Bill 197: COVID-19 Economic Recovery Act in response to the global pandemic. This Bill provided a number of amendments to the D.C.A. and revised some of the changes identified in Bill 108: More Homes, More Choice Act. Bill 197 was tabled on July 8, 2020, received Royal Assent on July 21, 2020, and was proclaimed on September 18, 2020. Although the Township's background study was released on June 17, 2020, the public process including the public meeting and by-law passage were delayed due to COVID-19. As a result of proclamation of Bill 197 and the delayed public process, this addendum report will update the background study to reflect the changes to the D.C.A. Note, in addition, Bill 213: Better for People, Smarter for Business Act received Royal Assent on December 8, 2020. This Bill amended the D.C.A. by providing for a mandatory exemption for developments of land intended for use by a university that receives operating funds from the Government. This change to the legislation has also been incorporated into the report.

The mandatory 10% deduction previously applied to certain services is now removed as a result of proclamation of Bill 197. The D.C. calculations have been revised as per this addendum report to reflect the removal of this previously legislated reduction. Bill 197 also allows for classes of services to be included in the D.C. calculation. This addendum report revises Growth Studies to be provided as a class of service. In addition, Bill 197 specifically lists the services that are eligible for inclusion in the D.C.



by-law. To remain consistent with the wording used in the legislation, Outdoor and Indoor Recreation Services have been renamed to Parks & Recreation Services, and Administration has been renamed to Growth Studies. The amended pages appended to this report provide a full discussion on the changes to the D.C.A.

Subsequent to the release of the background study, it was identified that one of the storage facilities included in the Services Related to a Highway – Depots & Domes service standard calculation (see Appendix B to the background study) is actually utilized for water and wastewater services. As a result, this facility has been removed from the historic level of service calculation. These changes have been included as per this addendum report and are discussed further in Section 2.

Further, certain changes have been made to the draft by-law. These changes reflect the mandatory exemption applied to secondary units in new residential dwellings, mandatory exemption for university facilities, updates to wording to reflect addition of classes of services, and additional definitions to provide further clarity in the application of the by-law. This addendum report and the updated draft by-law include these refinements.

2. Discussion

This section of the addendum report provides for further explanation of the above-noted refinements.

2.1 Elimination of the 10% Mandatory Deduction

On May 2, 2019, the Province introduced Bill 108, which proposed changes to the D.C.A. Many of these changes were revised through Bill 197 (COVID-19 Economic Recovery Act, 2020), which was tabled on July 8, 2020, and received Royal Assent on July 21, 2020. These changes were proclaimed and came into effect on September 18, 2020, subsequent to the release of the Township's D.C. Background Study. One of the changes in the amending legislation was the removal of the mandatory 10% deduction for all services that remain eligible in the D.C. For the Township, this means the 10% deduction for the following services have been removed:



- Parks & Recreation Services;
- Library Services;
- Growth Studies; and
- Waste Diversion.

The overall change in the D.C. calculation as a result of the removal of this legislated reduction is provided in section 2.5. The by-law and report have been updated to reflect these revised calculations.

2.2 Class of Services: Growth Studies

An additional change brought forth through Bill 197 concerned classes of services. A class of service may be composed of any number or combination of services and may include parts or portions of each D.C.-eligible service. Section 7 of the D.C.A. states that a D.C. by-law may provide for any D.C.-eligible service or the capital costs with respect to those services. These provisions allow for services to be grouped together to create a class for the purposes of the D.C. by-law and D.C. reserve funds.

In addition, Section 7(3) of the D.C.A. states that:

“For greater certainty, a development charge by-law may provide for a class consisting of studies in respect of any service listed in subsection 2 (4) whose capital costs are described in paragraphs 5 and 6 of subsection 5 (3).”

As a result of these changes to the D.C.A., this addendum report provides for growth studies to be categorized as a class of services. This class is comprised of the following services:

- Growth Studies:
 - Water Services;
 - Wastewater Services;
 - Services Related to a Highway;
 - Fire Protection Services;
 - Parks & Recreation Services;
 - Library Services; and



- Waste Diversion.

The amended pages that are appended to this report describe how the costs of capital projects were allocated across the services. The allocation of the projects did not result in a change to the gross capital costs included, however, with respect to the growth-related planning study, Long-Term Financial Plan, a 10% deduction was identified to account for the portion of this study that is attributable to non-D.C.-eligible services.

2.3 Refinements to Services Related to a Highway Facilities

Subsequent to the release of the background study, the following storage facility has been removed from the historic level of service calculation to reflect that this storage facility is utilized for services other than Services Related to a Highway (i.e., water and wastewater services):

- Ross Garage Sea Can #11

This change does not have an effect on the D.C. calculation for Services Related to a Highway, however the change to the service standard has been updated as per this addendum report.

2.4 Changes to D.C. By-law

Based on the changes to the D.C.A through Bill 197, the following changes have been provided for in the draft by-law:

- Revised exemptions to include secondary units in new residential dwellings (mandatory as per Bill 197);
- Revised exemptions to include developments of land intended for use by a university that receives operating funds from the Government (mandatory as per Bill 213);
- Renaming of services for consistency with D.C.A. legislation;
- Adjustments to provide for class of service for Growth Studies; and
- Additional definitions to provide clarity in the application of the by-law:
 - Accessory dwelling;



- Ancillary residential building;
- Class;
- Garden Suite; and
- Mobile Home.

Adjustments to Chapter 6 of the background study and the draft by-law in Appendix G have been made to accommodate these changes.

2.5 Overall Changes in the D.C. Calculation

Based on the changes noted above, the calculated development charge (single/semi-detached unit) has increased from \$20,003 to \$20,613 per unit for full services. The corresponding non-residential charge has increased from \$5.97 to \$6.00 per sq.ft. for full services.

The above changes have been incorporated into the calculations. The summary below outlines the charges as calculated in the June 17, 2020 D.C. Background Study and the charges calculated as per this addendum report.

Residential (Single Detached) D.C. Rates

Service/Class of Service	Calculated for June 17, 2020 Background Study	Calculated for Addendum Report
Municipal Wide Services/Classes of Services:		
Services Related to a Highway	4,046	4,046
Fire Protection Services	1,825	1,825
Parks & Recreation Services	4,791	5,323
Library Services	483	537
Growth Studies	397	412
Waste Diversion	87	96
Total Municipal Wide Services/Classes of Services	11,629	12,239
Urban Services:		
Wastewater Services	7,192	7,192
Water Services	1,182	1,182
Total Urban Services	8,374	8,374
Grand Total - Urban Area	20,003	20,613



Non-Residential (per sq.ft.) Comparison

Service/Class of Service	Calculated for June 17, 2020 Background Study	Calculated for Addendum Report
Municipal Wide Services/Classes of Services:		
Services Related to a Highway	1.00	1.00
Fire Protection Services	0.45	0.45
Parks & Recreation Services	0.24	0.25
Library Services	0.02	0.03
Growth Studies	0.10	0.11
Waste Diversion	-	-
Total Municipal Wide Services/Classes of Services	1.81	1.84
Area Specific Services:		
Wastewater Services	3.57	3.57
Water Services	0.59	0.59
Total Area Specific Services	4.16	4.16
Grand Total - Urban Area	5.97	6.00

2.6 Changes to Background Report

Based on the above, the following revisions are made to the pages within the background study (new pages are appended to this report):

Page Reference	Description of Revisions
Table of Contents	Revised to reflect renumbering of pages
ES (i)	Updated wording to remove reference to the mandatory 10% deduction.
ES (ii) – ES (iv)	Updated wording to reflect proclamation of Bill 197 and Bill 213. Updated wording to reflect revised timing of public process.
ES (v)	Updated summary of capital costs to be recovered over the life of the by-law.



Page Reference	Description of Revisions
ES (vi) – ES (vii)	Updated services included in the by-law to reflect the classification of Growth Studies as a class of service and Indoor and Outdoor Recreation Services renamed to Parks & Recreation Services.
ES (viii)	Updated Table ES-1 for removal of 10% deduction.
1-2 and 1-3	Updated Figure 1-1 to include the release of the addendum report, and revised dates for public meeting and by-law passage.
1-5 to 1-10	Revised wording to reflect updates to the D.C.A. through proclamation of Bill 197 and Bill 213.
3-2 to 3-6	Revised Figure 3-1 and Table 3-1 to reflect elimination of mandatory 10% deduction and updates to D.C.-eligible services.
3-7	Revisions to page numbering.
3-8	Added new section 3.7: Discussion on classes of services.
3-9 to 3-14	Revised writeup on deductions to reflect removal of legislated 10% deduction. Revisions to page numbering.
4-1 to 4-5	Revised wording to reflect renaming of Indoor Recreation Services and Outdoor Recreation Services as Parks & Recreation. Revised wording to reflect removal of 10% mandatory deduction and updated tables to remove 10% deduction from calculation of D.C. recoverable costs.
4-6 to 4-9	Revised wording to reflect removal of 10% mandatory deduction from Library Services and Waste Diversion. Updated tables to remove mandatory deduction from D.C. calculation.
4-10 to 4-13	Revised wording to reflect Growth Studies classification as a class of service. Updated table to reflect class of services and service to which each capital project relates to.
4-14 to 4-16	Revisions to page numbering.
4-17	Revised wording to reflect updates to historic level of service calculation for Services Related to a Highway Depots and Domes.



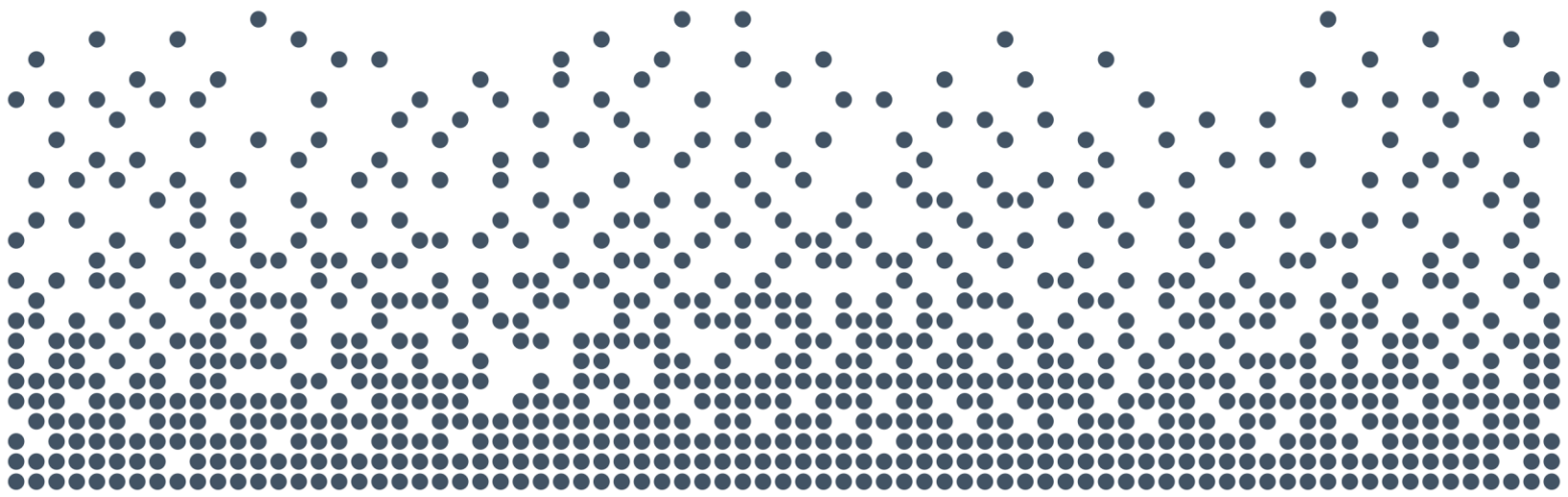
Page Reference	Description of Revisions
4-18 to 4-24	Revisions to page numbering.
5-4 to 5-6	Updated D.C. calculation tables and summary of costs to be recovered over the life of the by-law to reflect changes made to calculations in Chapter 4.
6-2	Added recommendation for D.C. by-law structure for a class of services to be established for Growth Studies.
6-3	Revisions to wording on cost allocations to reflect renaming of growth studies and parks & recreation.
6-4	Revised wording for additional statutory exemptions related to secondary units in new residential dwellings and university facilities.
6-7	Revised wording to reflect renaming of parks & recreation and growth studies for categories of services for reserve fund and credit purposes.
6-8 to 6-9	Revisions to page numbering.
6-10	Revised recommendations to include reference to addendum report, and establishment of Growth Studies and as a class of service.
B-2	Update to Level of Service summary table to reflect revisions to depots and domes service standard calculation and renaming of indoor & outdoor recreation to parks & recreation.
B-5	Update to depots and domes service standard calculation to reflect removal of Ross Garage Sea Can #11.
B-11 to B-15	Updated tables to reflect renaming to parks & recreation services.
C-3	Updated Table C-1 to reflect revised calculations.
D-2	Updated legislative requirements to reflect removal of 10% mandatory deduction.
D-4	Updated Reserve Fund table to remove reference to services with 10% deduction.
F-4	Updated asset management summary amounts
F-5	Updated asset management summary table to reflect revised calculations
Appendix G	Addition of definitions for class of service, accessory dwellings, ancillary residential buildings, garden suite and mobile home.



Page Reference	Description of Revisions
	<p>Updates throughout by-law to reflect addition of class of services, renaming of administration to growth studies and renaming of outdoor & indoor recreation services to parks & recreation.</p> <p>Updates to exemptions to reflect new exemptions for intensification in new residential dwellings and university facilities.</p> <p>Revised Schedule A to remove reference to 100% and 90% D.C. services, addition of classes of services and renaming of parks & recreation, and growth studies.</p> <p>Revised Schedule B to reflect updated D.C. calculation.</p>

3. Process for Adoption of the Development Charges By-law

Sections 1 & 2 provide for a summary of the revisions to the Township's D.C. Background Study. If Council is satisfied with the above changes to the Background Study and based on the public submissions made at the public meeting, this addendum report will be considered for approval by Council along with the June 17, 2020 D.C. Background Study.



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Executive Summary

1. The report provided herein represents the Development Charges (D.C.) Background Study for the Township of Whitewater Region required by the Development Charges Act, 1997 (D.C.A.). This report has been prepared in accordance with the methodology required under the D.C.A. The contents include the following:
 - Chapter 1 – Overview of the legislative requirements of the Act;
 - Chapter 2 – Summary of the residential and non-residential growth forecasts for the Township;
 - Chapter 3 – Approach to calculating the D.C.;
 - Chapter 4 – Review of historical service standards and identification of future capital requirements to service growth and related deductions and allocations;
 - Chapter 5 – Calculation of the D.C.s;
 - Chapter 6 – D.C. policy recommendations and rules; and
 - Chapter 7 – By-law implementation.

2. D.C.s provide for the recovery of growth-related capital expenditures from new development. The D.C.A. is the statutory basis to recover these charges. The methodology is detailed in Chapter 3; a simplified summary is provided below:
 - 1) Identify amount, type and location of growth;
 - 2) Identify servicing needs to accommodate growth;
 - 3) Identify capital costs to provide services to meet the needs;
 - 4) Deduct:
 - Grants, subsidies and other contributions;
 - Benefit to existing development;
 - Amounts in excess of 10-year historical service calculation;
 - D.C. reserve funds (where applicable);



- 5) Net costs are then allocated between residential and non-residential benefit; and
 - 6) Net costs divided by growth to provide the development charge.
3. A number of changes to the D.C. process need to be addressed as a result of the Smart Growth for our Communities Act, 2015 (Bill 73). These changes have been incorporated throughout the report and in the updated draft by-law, as necessary. These items include:
- a. Area-rating: Council must consider the use of area-specific charges.
 - b. Asset Management Plan for New Infrastructure: The D.C. background study must include an asset management plan that deals with all assets proposed to be funded, in whole or in part, by D.C.s. The asset management plan must show that the assets are financially sustainable over their full lifecycle.
 - c. 60-day Circulation Period: The D.C. background study must be released to the public at least 60-days prior to passage of the D.C. by-law.
 - d. Timing of Collection of Development Charges: The D.C.A. now requires D.C.s to be collected at the time of the first building permit.
4. Further changes to the D.C.A. were introduced through three bills passed in the Ontario legislature: Bill 108, Bill 138, and Bill 197. The following provides a brief summary of the proposed changes.

Bill 108: More Homes, More Choice Act, 2019

In May 2019, the Province introduced Bill 108, More Homes, More Choice Act, 2019 which would make changes to the current D.C. legislation. The Bill was passed and given Royal Assent on June 6, 2019. While the legislation has been passed, much of the detailed changes were to be implemented by Regulation which was not yet passed. The following items are currently in effect:

- a. Effective January 1, 2020, rental housing and institutional developments shall pay D.C.s in six (6) equal annual payments commencing at first occupancy. Non-profit housing developments



shall pay D.C.s in 21 equal annual payments. Interest may be charged on the installments, and any unpaid amounts inclusive of interests payable shall be added to the property tax roll and collected in the same manner as taxes.

- b. Effective January 1, 2020 the D.C. amount for all developments occurring within two years of a Site Plan or Zoning By-law Amendment planning approval (for applications made after January 1, 2020), shall be determined based on the development charges by-law in effect on the day of Site Plan or Zoning By-law Amendment application.

Other key elements of the changes that were not proclaimed and were dealt with subsequently through Bill 197 are provided below:

- The D.C. would be refined to only allow for the following services to remain within the D.C.: water, wastewater, storm water, roads, fire, policing, ambulance, waste diversion, parks development, recreation, public libraries, long-term care, public health;
- The mandatory 10% deduction would be removed for all services that remain eligible in the D.C.;
- A new community benefits charge (C.B.C.) would be introduced to include formerly eligible D.C. services that are not included in the above listing, parkland dedication and bonus zoning contributions;

Bill 138: Plan to Build Ontario Together Act, 2019

On November 6, 2019, the Province release Bill 138 which provided further amendments to the D.C.A. and Planning Act. This Bill received Royal Assent on December 10, 2019 and was proclaimed which resulted in sections related to the D.C.A. (schedule 10) becoming effective on January 1, 2020. With respect to the D.C.A., this Act removed instalment payments for commercial and industrial developments that were originally identified in Bill 108.

Bill 197: COVID-19 Economic Recovery Act, 2020

In March 2020, Canada was impacted by the COVID-19 global pandemic. As a result, the economy was put into a state of emergency in an effort to slow the spread of the virus. In response, the Province tabled legislation on July 8, 2020



which amended a number of Acts, including the D.C.A. and the Planning Act. With this Bill, many changes proposed in Bill 108 have now been revised. With respect to the above noted changes from Bill 108, the following changes are provided in Bill 197:

- **Eligible Services:** The list of eligible services for the D.C. have now been expanded to include most services eligible under the D.C.A. prior to Bill 108.
- **Mandatory 10% Deduction:** The mandatory 10% deduction is still removed (consistent with Bill 108). This applies to all D.C.-eligible services.
- **Community Benefits Charges:** a municipality may, by by-law impose a C.B.C. to pay for the capital costs for formerly-eligible D.C. services in addition to parkland dedication and bonus zoning contributions. The Township may, in the future, consider a C.B.C. in order to collect for growth-related capital costs for non-D.C.-eligible services.

The above changes to the D.C.A. were proclaimed on September 18, 2020. These changes are described further in Section 1.4 of this report.

Bill 213: Better for People, Smarter for Business Act, 2020

On December 8, 2020, Bill 213 received Royal Assent. One of the changes of the Bill that took effect upon Royal Assent included amending the Ministry of Training, Colleges and Universities Act by introducing a new section that would exempt the payment of D.C.s for developments of land intended for use by a university that receives operating funds from the Government.

Due to this, a revision to the exemptions section will be made in the proposed new and amending D.C. by-laws.

5. The growth forecast (Chapter 2) on which the Township-wide D.C. is based, projects the following population, housing and non-residential floor area for the 10-year (2020 to 2029) and 20-year (2020 to 2039) periods.



Measure	10 Year 2020-2029	20 Year 2020-2039	20 Year Urban 2020-2039
(Net) Population Increase	757	1,537	741
Residential Unit Increase	363	722	322
Non-Residential Gross Floor Area Increase (sq.ft.)	387,200	705,100	149,100

Source: Watson & Associates Economists Ltd. Forecast 2020

6. The Township of Whitewater Region does not currently have a D.C. by-law in place. The Township delayed the mandatory public process, given the issues related to COVID-19. The mandatory public meeting will take place April 7, 2021 with the anticipated passing of the by-law May 2021.
7. This report has undertaken a calculation of the charge based on future identified needs (presented in Schedule ES-1 for residential and non-residential). Charges have been provided on a Township-wide basis for all services except for water and wastewater services. Water and wastewater services have been provided on an urban-area basis. The corresponding single detached unit charge for full services is \$20,613. The non-residential charge for full services is \$6.00 per square foot of building area. These rates are submitted to Council for its consideration.
8. The D.C.A. requires a summary be provided of the gross capital costs and the net costs to be recovered over the life of the by-law. This calculation is provided by service and is presented in Table 5-6. A summary of these costs is provided below:

Total gross expenditures planned over the next five years	\$15,846,770
Less:	
Benefit to existing development	\$ 5,433,542
Post planning period benefit	\$ 464,000
Ineligible re: Level of Service	\$ 250
Grants, subsidies and other contributions	\$ 6,273,000
Net Costs to be recovered from development charges	\$ 3,675,978

This suggests that for the non-D.C. cost over the five-year D.C. by-law (benefit to existing development, and the grants, subsidies and other contributions), \$11.71 million (or an annual amount of \$2.34 million) will need to be contributed from taxes and rates, or other sources. With respect to the post period benefit amount



of \$464,000, it will be included in subsequent D.C. study updates to reflect the portion of capital that benefits growth in the post period D.C. forecasts.

Based on the above table, the Township plans to spend \$15.85 million over the next five years, of which \$3.68 million (23%) is recoverable from D.C.s. Of this net amount, \$3.05 million is recoverable from residential development and \$0.63 million from non-residential development. It is noted also that any exemptions or reductions in the charges would reduce this recovery further.

9. Considerations by Council – The background study represents the service needs arising from residential and non-residential growth over the forecast periods.

The following service is calculated based on an urban full services 20-year forecast:

- Wastewater Services.

The following service is calculated based on an urban partial services – water 20-year forecast:

- Water Services.

The following services are calculated based on 20-year forecast:

- Fire Protection Services; and
- Services Related to a Highway.

The following services are calculated based on a 10-year forecast:

- Parks & Recreation Services;
- Library Services; and
- Waste Diversion.

In addition, a class of service has been established for the following:

- Growth Studies.

Council will consider the findings and recommendations provided in the report and, in conjunction with public input, approve such policies and rates it deems



appropriate. These directions will refine the draft D.C. by-law which is appended in Appendix G. These decisions may include:

- adopting the charges and policies recommended herein;
- considering additional exemptions to the by-law; and
- considering reductions in the charge by class of development (obtained by removing certain services on which the charge is based and/or by a general reduction in the charge).



Table ES-1
Township of Whitewater Region
Schedule of D.C.s

Service/Class of Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Special Care/Special Dwelling Units	(per sq.ft. of Gross Floor Area)
Township Wide Services:						
Services Related to a Highway	4,046	2,931	2,338	1,595	1,595	1.00
Fire Protection Services	1,825	1,322	1,054	720	720	0.45
Parks & Recreation Services	5,323	3,856	3,076	2,099	2,099	0.25
Library Services	537	389	310	212	212	0.03
Growth Studies	412	298	238	162	162	0.11
Waste Diversion	96	70	55	38	38	0.00
Total Township Wide Services	12,239	8,866	7,071	4,826	4,826	1.84
Urban Services						
Wastewater Services	7,192	5,210	4,155	2,836	2,836	3.57
Water Services	1,182	856	683	466	466	0.59
Total Urban Services	8,374	6,066	4,838	3,302	3,302	4.16
GRAND TOTAL RURAL AREA	12,239	8,866	7,071	4,826	4,826	1.84
GRAND TOTAL URBAN AREA - PARTIAL SERVICES (WATER ONLY)	13,421	9,722	7,754	5,292	5,292	2.43
GRAND TOTAL URBAN AREA - FULL SERVICES (WATER AND WASTEWATER)	20,613	14,932	11,909	8,128	8,128	6.00



1.2 Summary of the Process

Given the current issues related to COVID-19, the public meeting required under section 12 of the D.C.A., was delayed to April 7, 2021. Its purpose is to present the study to the public and to solicit public input. The meeting is also being held to answer any questions regarding the study's purpose, methodology and the proposed D.C. by-law.

In accordance with the legislation, the background study and proposed D.C. by-law will be available for public review on June 17, 2020.

The process to be followed in finalizing the report and recommendations includes:

- consideration of responses received prior to, at, or immediately following the Public Meeting;
- meet with the development community to solicit feedback on the background study; and
- finalization of the report and Council consideration of the by-law subsequent to the public meeting.

Figure 1-1 outlines the proposed schedule to be followed with respect to the D.C. by-law adoption process.

Figure 1-1
Schedule of Key D.C. Process Dates for the Township of Whitewater Region

1. Data collection, staff review, engineering work, D.C. calculations and policy work	September 2019 to March 2020
2. Public meeting advertisement placed in newspaper(s)	20 days prior to Public Meeting (Renfrew Mercury and Pembroke Observer)
3. Background study and proposed by-law available to public	June 17, 2020
4. Addendum Report available to public	March 23, 2021
5. Public meeting of Council	April 7, 2021
6. Council considers adoption of background study and passage of by-law	May, 2021
7. Newspaper notice given of by-law passage	By 20 days after passage



8. Last day for by-law appeal	40 days after passage
9. Township makes pamphlet available (where by-law not appealed)	By 60 days after in force date

1.3 Changes to the D.C.A.: Bill 73 – Smart Growth for our Communities Act, 2015

With the amendment of the D.C.A. (as a result of Bill 73 and O.Reg. 428/15), there are a number of areas that must be addressed to ensure that the Township is in compliance with the D.C.A., as amended. The following provides an explanation of the changes to the Act that affect the Township’s background study and how they have been dealt with to ensure compliance with the amended legislation.

1.3.1 Area Rating

Bill 73 has introduced two new sections where Council must consider the use of area-specific charges:

- 1) Section 2 (9) of the Act now requires a municipality to implement area-specific D.C.s for either specific services which are prescribed and/or for specific municipalities which are to be regulated. (Note that at this time, no municipalities or services are prescribed by the Regulations.)
- 2) Section 10 (2) c.1 of the D.C.A. requires that, “the development charges background study shall include consideration of the use of more than one development charge by-law to reflect different needs for services in different areas.”

In regard to the first item, there are no services or specific municipalities identified in the regulations which must be area-rated. The second item requires Council to consider the use of area rating. This is discussed further in section 6.4.4.

1.3.2 Asset Management Plan for New Infrastructure

The new legislation now requires that a D.C. background study must include an Asset Management Plan (subsection 10 (2) (c.2)). The asset management plan must deal with all assets that are proposed to be funded, in whole or in part, by D.C.s. The current regulations provide very extensive and specific requirements for the asset management



calculations. With respect to the ability for collection of additional levies, a detailed Local Service Policy is provided in Appendix E.

1.4 Further Changes to the D.C.A.: Bill 108, 138, 197, and 213

1.4.1 ***Bill 108: More Homes, More Choice Act – An Act to Amend Various Statutes with Respect to Housing, Other Development, and Various Matters***

On May 2, 2019, the Province introduced Bill 108, which proposed changes to the D.C.A. The Bill has been introduced as part of the Province's "*More Homes, More Choice: Ontario's Housing Supply Action Plan*". The Bill received Royal Assent on June 6, 2019.

While having received royal assent, many of the amendments to the D.C.A. would not come into effect until they are proclaimed by the Lieutenant Governor (many of these changes were revised through Bill 197). The following provisions have been proclaimed:

- Effective January 1, 2020, rental housing and institutional developments shall pay D.C.s in six equal annual payments commencing at occupancy. Non-profit housing developments shall pay D.C.s in 21 equal annual payments. Interest may be charged on the instalments, and any unpaid amounts may be added to the property tax roll and collected in the same manner as taxes.
- Effective January 1, 2020 the D.C. amount for all developments occurring within 2 years of a Site Plan or Zoning By-law Amendment planning approval (for application made after January 1, 2020), shall be determined based on the D.C. by-law in effect on the day of Site Plan or Zoning By-law Amendment application.

On February 28, 2020, the Province released updated draft regulations related to the D.C.A. and the *Planning Act*. A summary of these changes that were anticipated to take effect upon proclamation by the Lieutenant Governor is provided below:

Changes to Eligible Services – Prior to Bill 108, the D.C.A. provided a list of ineligible services whereby municipalities could include growth related costs for any service that



was not listed as ineligible. With Bill 108, the changes to the D.C.A. would now specifically list the services that are eligible for inclusion in the by-law. Further, the initial list of eligible services under Bill 108 was limited to “hard services”, with the “soft services” being removed from the D.C.A. These services would be considered as part of a new *community benefits charge* (discussed below) imposed under the *Planning Act*. As noted in Section 1.4.2 this list of services has been amended through Bill 197.

Mandatory 10% deduction – The amending legislation would remove the mandatory 10% deduction for all services that remain eligible under the D.C.A.

Remaining Services to be Included in a New Community Benefits Charge (C.B.C.) Under the Planning Act – It is proposed that a municipality may, by by-law, impose a C.B.C. against land to pay for the capital costs of facilities, services and matters required because of development or redevelopment in the area to which the by-law applies. The C.B.C. would include formerly eligible D.C. services that were excluded from the list of eligible services, in addition to parkland dedication and bonus zoning contributions.

1.4.2 Bill 138: Plan to Build Ontario Together Act, 2019

On November 6, 2019, the Province released Bill 138 which provided further amendments to the D.C.A. and Planning Act. This Bill received Royal Assent on December 10, 2019 and was proclaimed which resulted in sections related to the D.C.A. (schedule 10) becoming effective on January 1, 2020. The amendments to the D.C.A. included removal of instalment payments for commercial and industrial developments that were originally included in Bill 108.

1.4.3 Bill 197: COVID-19 Economic Recovery Act, 2020

In response to the global pandemic that began affecting Ontario in early 2020, the Province released Bill 197 which provided amendments to a number of Acts, including the D.C.A. and *Planning Act*. This Bill also revised some of the proposed changes identified in Bill 108. Bill 197 was tabled on July 8, 2020 and received Royal Assent on July 21, 2020 and was proclaimed on September 18, 2020. The following provides a summary of the changes:

1.4.3.1 D.C. Related Changes



List of D.C. Eligible Services

- As noted above, under Bill 108 some services were to be included under the D.C.A. and some would be included under the C.B.C. authority. However, Bill 197 revised this proposed change and has included all services (with some exceptions) under the D.C.A. These services are as follows:
 - Water supply services, including distribution and treatment services.
 - Wastewater services, including sewers and treatment services.
 - Storm water drainage and control services.
 - Services related to a highway.
 - Electrical power services.
 - Toronto-York subway extension, as defined in subsection 5.1 (1).
 - Transit services other than the Toronto-York subway extension.
 - Waste diversion services.
 - Policing services.
 - Fire protection services.
 - Ambulance services.
 - Library Services.
 - Long-term care services.
 - Parks and recreation services (but not the acquisition of land for parks).
 - Public health services.
 - Childcare and early years services.
 - Housing services.
 - Provincial Offences Act Services.
 - Services related to emergency preparedness.
 - Services related to airports, but only in the Regional Municipality of Waterloo.
 - Additional services as prescribed

Classes of Services – D.C.

Pre-Bill 108/197 legislation (i.e. D.C.A., 1997) allows for categories of services to be grouped together into a minimum of two categories (90% and 100% services).

The Act (as proclaimed) proposes to repeal that and replace the above with the four following subsections:



- A D.C. by-law may provide for any eligible service or capital cost related to any eligible service to be included in a class, set out in the by-law.
- A class may be composed of any number or combination of services and may include parts or portions of the eligible services or parts or portions of the capital costs in respect of those services.
- A D.C. by-law may provide for a class consisting of studies in respect of any eligible service whose capital costs are described in paragraphs 5 and 6 of s. 5 of the D.C.A.
- A class of service set out in the D.C. by-law is deemed to be a single service with respect to reserve funds, use of monies, and credits.

As well the removal of 10% deduction for soft services under Bill 108 has been maintained.

1.4.3.2 C.B.C. Related Changes

C.B.C. Eligibility

- The C.B.C. will be limited to lower-tier and single tier municipalities, whereas upper-tier municipalities will not be allowed to impose this charge.
- O.Reg. 509/20 was filed on September 18, 2020. This regulation provides for the following:
 - A maximum rate will be set as a percentage of the market value of the land the day before building permit issuance. The maximum rate is set at 4%. The C.B.C may only be imposed on developing or redeveloping buildings which have a minimum height of five stories and contain no less than 10 residential units.
 - Bill 197 states that before passing a C.B.C. by-law, the municipality shall prepare a C.B.C. strategy that (a) identifies the facilities, services and matters that will be funded with C.B.C.s; and (b) complies with any prescribed requirements.
 - Only one C.B.C. by-law may be in effect in a local municipality at a time.



1.4.3.3 Combined D.C. and C.B.C. Impacts

D.C. vs. C.B.C. Capital Cost

- A C.B.C. may be imposed with respect to the services listed in s. 2 (4) of the D.C.A., “provided that the capital costs that are intended to be funded by the community benefits charge are not capital costs that are intended to be funded under a development charge by-law.”

Transition – D.C. and C.B.C.

- The specified date for municipalities to transition to the D.C. and C.B.C. is two years after Schedules 3 and 17 of the COVID-19 Economic Recovery Act comes into force (i.e., September 18, 2022).
- Generally, for existing reserve funds (related to D.C. services that will be ineligible):
 - If a C.B.C. is passed, the funds are transferred to the C.B.C. special account;
 - If no C.B.C. is passed, the funds are moved to a general reserve fund for the same purpose
 - If a C.B.C. is passed subsequent to moving funds to a general reserve fund, those monies are then moved again to the C.B.C. special account.
- For reserve funds established under s. 37 of the Planning Act (e.g. bonus zoning)
 - If a C.B.C. is passed, the funds are transferred to the C.B.C. special account;
 - If no C.B.C. is passed, the funds are moved to a general reserve fund for the same purpose;
 - If a C.B.C. is passed subsequent to moving funds to a general reserve fund, those monies are then moved again to the C.B.C. special account.

If a municipality passes a C.B.C. by-law, any existing D.C. credits a landowner may retain may be used towards payment of that landowner’s C.B.C.

As a result of the passage of Bill 197, and subsequent proclamation on September 18, 2020, this report (as amended) has provided the D.C. calculations without the 10% mandatory deduction.



1.4.4 Bill 213: Better for People, Smarter for Business Act, 2020

On December 8, 2020, Bill 213 received Royal Assent. One of the changes of the Bill that took effect upon Royal Assent included amending the Ministry of Training, Colleges and Universities Act by introducing a new section that would exempt the payment of D.C.s for developments of land intended for use by a university that receives operating funds from the Government.

Due to this, a revision to the exemptions section will be made in the proposed new and amending D.C. by-laws.



Figure 3-1
The Process of Calculating a Development Charge under the Act
that must be followed

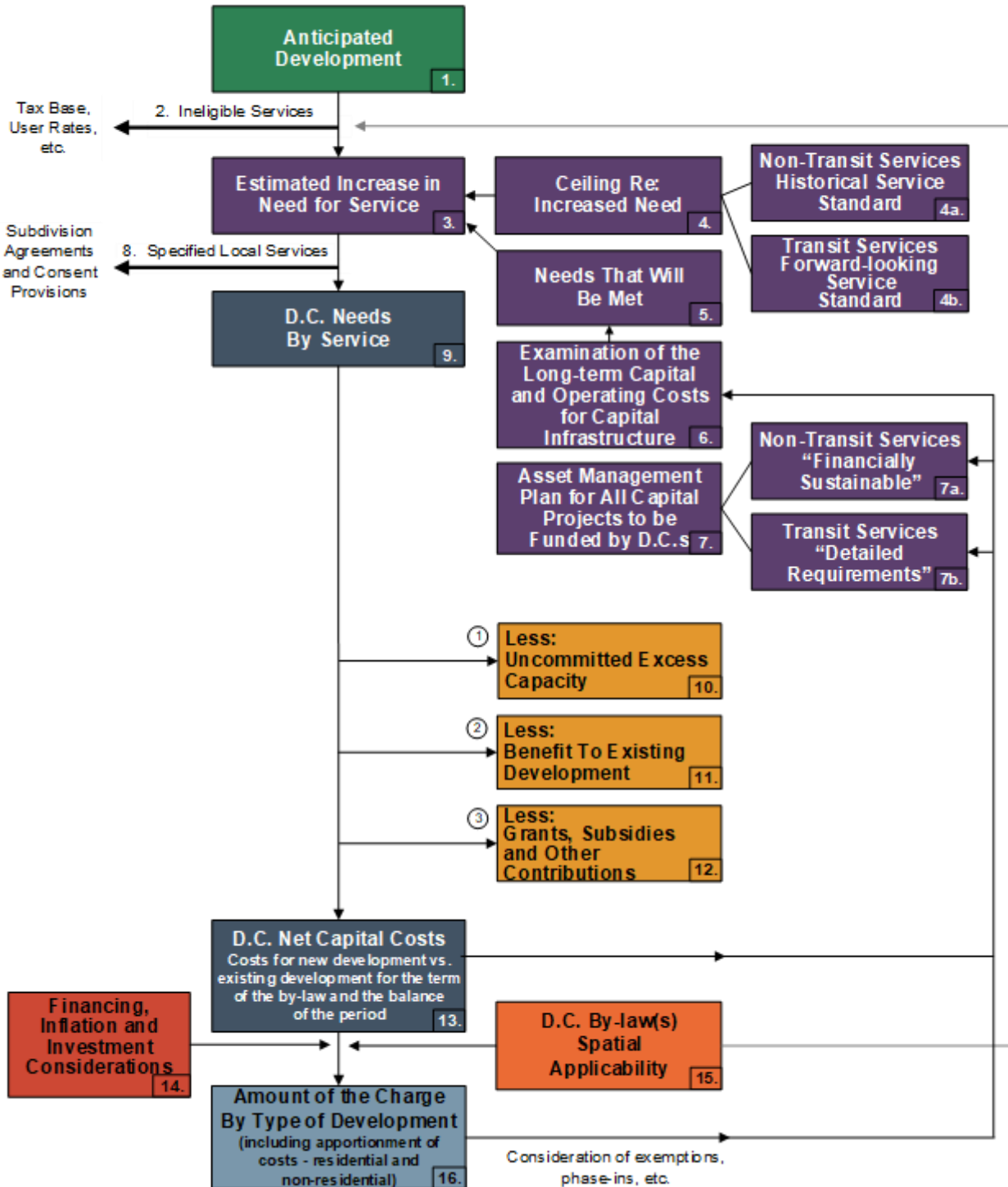




Table 3-1
Categories of Municipal Services to be Addressed as Part of the Calculation

Eligibility for Inclusion in the D.C. Calculation	Description
Yes	Municipality provides the service – service has been included in the D.C. calculation.
No	Municipality provides the service – service has not been included in the D.C. calculation.
n/a	Municipality does not provide the service.
Ineligible	Service is ineligible for inclusion in the D.C. calculation.

Categories of Municipal Services	Eligibility for Inclusion in the D.C. Calculation	Service Components	Maximum Potential D.C. Recovery %
1. Services Related to a Highway	Yes	1.1 Arterial roads	100
	Yes	1.2 Collector roads	100
	Yes	1.3 Bridges, Culverts and Roundabouts	100
	No	1.4 Local municipal roads	0
	Yes	1.5 Traffic signals	100
	Yes	1.6 Sidewalks and streetlights	100
	Yes	1.7 Active Transportation	100
2. Other Transportation Services	n/a	2.1 Transit vehicles ¹ & facilities	100
	n/a	2.2 Other transit infrastructure	100
	Ineligible	2.3 Municipal parking spaces - indoor	0
	Ineligible	2.4 Municipal parking spaces - outdoor	0
	Yes	2.5 Works Yards	100
	Yes	2.6 Rolling stock ¹	100
	n/a	2.7 Ferries	100
	n/a	2.8 Airport**	100

¹with 7+ year lifetime

*same percentage as service component to which it pertains

**Airports only eligible for the Region of Waterloo
computer equipment excluded throughout



Categories of Municipal Services	Eligibility for Inclusion in the D.C. Calculation	Service Components	Maximum Potential D.C. Recovery %
3. Stormwater Drainage and Control Services	No	3.1 Main channels and drainage trunks	100
	No	3.2 Channel connections	100
	No	3.3 Retention/detention ponds	100
4. Fire Protection Services	Yes	4.1 Fire stations	100
	Yes	4.2 Fire pumpers, aerials and rescue vehicles ¹	100
	Yes	4.3 Small equipment and gear	100
5. Parks Services (i.e., Parks and Open Space)	Ineligible	5.1 Acquisition of land for parks, woodlots and E.S.A.s	0
	Yes	5.2 Development of area municipal parks	100
	Yes	5.3 Development of district parks	100
	Yes	5.4 Development of municipal-wide parks	100
	Yes	5.5 Development of special purpose parks	100
	Yes	5.6 Parks rolling stock ¹ and yards	100
6. Recreation Services	Yes	6.1 Arenas, indoor pools, fitness facilities, community centres, etc. (including land)	100
	Yes	6.2 Recreation vehicles and equipment ¹	100
7. Library Services	Yes	7.1 Public library space (incl. furniture and equipment)	100
	Yes	7.2 Library vehicles ¹	100
	Yes	7.3 Library materials	100
8. Emergency Preparedness Services	No	8.1 Facility space (incl. furniture and equipment)	100
	No	8.2 Vehicles ¹	100
	No	8.3 Equipment	100
9. Electrical Power Services	Ineligible	9.1 Electrical substations	0
	Ineligible	9.2 Electrical distribution system	0
	Ineligible	9.3 Electrical system rolling stock	0

¹with 7+ year life time



Categories of Municipal Services	Eligibility for Inclusion in the D.C. Calculation	Service Components	Maximum Potential D.C. Recovery %
10. Provision of Cultural, Entertainment and Tourism Facilities and Convention Centres	Ineligible	10.1 Cultural space (e.g., art galleries, museums and theatres)	0
	Ineligible	10.2 Tourism facilities and convention centres	0
11. Wastewater Services	Yes	11.1 Treatment plants	100
	Yes	11.2 Sewage trunks	100
	No	11.3 Local systems	0
	Yes	11.4 Vehicles and equipment ¹	100
12. Water Supply Services	Yes	12.1 Treatment plants	100
	Yes	12.2 Distribution systems	100
	No	12.3 Local systems	0
	Yes	12.4 Vehicles and equipment ¹	100
13. Waste Management Services	Ineligible	13.1 Landfill collection, transfer vehicles and equipment	0
	Ineligible	13.2 Landfills and other disposal facilities	0
	Yes	13.3 Waste diversion facilities	100
	Yes	13.4 Waste diversion vehicles and equipment ¹	100
14. Policing Services	No	14.1 Police detachments	100
	No	14.2 Police rolling stock ¹	100
	No	14.3 Small equipment and gear	100
15. Long-term Care	n/a	15.1 Homes for the aged space	100
	n/a	15.2 Vehicles ¹	100
16. Child Care and Early Years	n/a	16.1 Child care and Early Years space	100
	n/a	16.2 Vehicles ¹	100
	n/a	16.3 Equipment	100
17. Public Health	n/a	17.1 Public Health space	100
	n/a	17.2 Public Health vehicles ¹	100
18. Housing Services	n/a	18.1 Housing Services space	100

¹with 7+ year life time



Categories of Municipal Services	Eligibility for Inclusion in the D.C. Calculation	Service Components	Maximum Potential D.C. Recovery %
19. Provincial Offences Act (P.O.A.)	n/a	19.1 P.O.A. space 19.2 P.O.A. vehicles and equipment ¹	100
20. Social Services	ineligible	20.1 Social service space	0
21. Ambulance Services	n/a	21.1 Ambulance station space	100
	n/a	21.2 Vehicles ¹	100
	n/a	21.3 Equipment and gear	100
22. Hospital Provision	Ineligible	22.1 Hospital capital contributions	0
23. Provision of Headquarters for the General Administration of Municipalities and Area Municipal Boards	Ineligible	23.1 Office space	0
	Ineligible	23.2 Office furniture	0
	Ineligible	23.3 Computer equipment	0
24. Other Services	Yes	24.1 Studies in connection with acquiring buildings, rolling stock, materials and equipment, and improving land ² and facilities, including the D.C. background study cost	0-100
	Yes	24.2 Interest on money borrowed to pay for growth-related capital	0-100

¹with a 7+ year lifetime

²same percentage as service component to which it pertains

3.4 Local Service Policy

Some of the need for services generated by additional development consists of local services related to a plan of subdivision. As such, they will be required as a condition of subdivision agreements or consent conditions.



3.5 Capital Forecast

Paragraph 7 of subsection 5 (1) of the D.C.A. requires that “the capital costs necessary to provide the increased services must be estimated.” The Act goes on to require two potential cost reductions and the Regulation sets out the way in which such costs are to be presented. These requirements are outlined below.

These estimates involve capital costing of the increased services discussed above. This entails costing actual projects or the provision of service units, depending on how each service has been addressed.

The capital costs include:

- a) costs to acquire land or an interest therein (including a leasehold interest);
- b) costs to improve land;
- c) costs to acquire, lease, construct or improve buildings and structures;
- d) costs to acquire, lease or improve facilities, including rolling stock (with a useful life of 7 or more years), furniture and equipment (other than computer equipment), materials acquired for library circulation, reference or information purposes;
- e) interest on money borrowed to pay for the above-referenced costs;
- f) costs to undertake studies in connection with the above-referenced matters; and
- g) costs of the D.C. background study.

In order for an increase in need for service to be included in the D.C. calculation, Township Council must indicate “...that it intends to ensure that such an increase in need will be met” (subsection 5 (1) 3). This can be done if the increase in service forms part of a Council-approved Official Plan, capital forecast or similar expression of the intention of Council (O.Reg. 82/98 section 3). The capital program contained herein reflects the Township’s approved and proposed capital budgets and master servicing/needs studies.

3.6 Treatment of Credits

Section 8, paragraph 5, of O.Reg. 82/98 indicates that a D.C. background study must set out “the estimated value of credits that are being carried forward relating to the service.” Subsection 17, paragraph 4, of the same Regulation indicates that “...the



value of the credit cannot be recovered from future D.C.s,” if the credit pertains to an ineligible service. This implies that a credit for eligible services can be recovered from future D.C.s. As a result, this provision should be made in the calculation, in order to avoid a funding shortfall with respect to future service needs. As this study represents the Township’s first D.C. background study and no D.C. by-law is currently in-place, there are no outstanding credits to include in the calculations.

3.7 Classes of Services

Section 7 of the D.C.A. states that a D.C. by-law may provide for any D.C. eligible service or the capital costs with respect to those services. Further, a class may be composed of any number or combination of services and may include parts or portions of each D.C. eligible service. With respect to growth-related studies, Section 7(3) of the D.C.A. states that:

“For greater certainty, a development charge by-law may provide for a class consisting of studies in respect of any service listed in subsection 2 (4) whose capital costs are described in paragraphs 5 and 6 of subsection 5 (3).”

These provisions allow for services to be grouped together to create a class for the purposes of the D.C. by-law and D.C. reserve funds. The D.C. calculations and by-law provided herein include growth studies as a class of service. The class is comprised of the following services:

- Growth Studies
 - Water Services;
 - Wastewater Services;
 - Services Related to a Highway;
 - Fire Protection Services;
 - Parks & Recreation Services;
 - Library Services; and
 - Waste Diversion.



3.8 Existing Reserve Funds

Section 35 of the D.C.A. states that:

“The money in a reserve fund established for a service may be spent only for capital costs determined under paragraphs 2 to 8 of subsection 5 (1).”

There is no explicit requirement under the D.C.A. calculation method set out in subsection 5 (1) to net the outstanding reserve fund balance as part of making the D.C. calculation; however, section 35 does restrict the way in which the funds are used in future.

For services which are subject to a per capita based, service level “cap,” the reserve fund balance should be applied against the development-related costs for which the charge was imposed once the project is constructed (i.e. the needs of recent growth). This cost component is distinct from the development-related costs for the next 10-year period, which underlie the D.C. calculation herein.

The alternative would involve the Township spending all reserve fund monies prior to renewing each by-law, which would not be a sound basis for capital budgeting. Thus, the Township will use these reserve funds for the Township’s cost share of applicable development-related projects, which are required but have not yet been undertaken, as a way of directing the funds to the benefit of the development which contributed them (rather than to future development, which will generate the need for additional facilities directly proportionate to future growth).

3.9 Deductions

The D.C.A. potentially requires that five deductions be made to the increase in the need for service. These relate to:

- the level of service ceiling;
- uncommitted excess capacity;
- benefit to existing development;
- anticipated grants, subsidies and other contributions; and

The requirements behind each of these reductions are addressed as follows:



3.9.1 Reduction Required by Level of Service Ceiling

This is designed to ensure that the increase in need included in section 3.3 of this report does “...not include an increase that would result in the level of service (for the additional development increment) exceeding the average level of the service provided in the municipality over the 10-year period immediately preceding the preparation of the background study...” O.Reg. 82/98 (section 4) goes further to indicate that “...both the quantity and quality of a service shall be taken into account in determining the level of service and the average level of service.”

In many cases, this can be done by establishing a quantity measure in terms of units as floor area, land area or road length per capita and a quality measure, in terms of the average cost of providing such units based on replacement costs, engineering standards or recognized performance measurement systems, depending on circumstances. When the quantity and quality factor are multiplied together, they produce a measure of the level of service, which meets the requirements of the Act, i.e. cost per unit.

With respect to transit services, the changes to the Act as a result of Bill 73 have provided for an alternative method for calculating the services standard ceiling. Transit services must now utilize a forward-looking service standard analysis, described later in this section.

The average service level calculation sheets for each service component in the D.C. calculation are set out in Appendix B.

3.9.2 Reduction for Uncommitted Excess Capacity

Paragraph 5 of subsection 5 (1) requires a deduction from the increase in the need for service attributable to the anticipated development that can be met using the Township’s “excess capacity,” other than excess capacity which is “committed.”

“Excess capacity” is undefined, but in this case must be able to meet some or all of the increase in need for service, in order to potentially represent a deduction. The deduction of uncommitted excess capacity from the future increase in the need for service would normally occur as part of the conceptual planning and feasibility work associated with justifying and sizing new facilities, e.g. if a road widening to accommodate increased traffic is not required because sufficient excess capacity is



already available, then widening would not be included as an increase in need, in the first instance.

3.9.3 Reduction for Benefit to Existing Development

Section 5 (1) 6 of the D.C.A. provides that, “The increase in the need for service must be reduced by the extent to which an increase in service to meet the increased need would benefit existing development.” The general guidelines used to consider benefit to existing development included:

- the repair or unexpanded replacement of existing assets that are in need of repair;
- an increase in average service level of quantity or quality (compare water as an example);
- the elimination of a chronic servicing problem not created by growth; and
- providing services where none previously existed (generally considered for water or wastewater services).

This step involves a further reduction in the need, by the extent to which such an increase in service would benefit existing development. The level of services cap discussed in section 3.4 of this report is related but is not the identical requirement. Sanitary, storm and water trunks are highly localized to growth areas and can be more readily allocated in this regard than other services such as services related to a highway, which do not have a fixed service area.

Where existing development has an adequate service level which will not be tangibly increased by an increase in service, no benefit would appear to be involved. For example, where expanding existing library facilities simply replicates what existing residents are receiving, they receive very limited (or no) benefit as a result. On the other hand, where a clear existing service problem is to be remedied, a deduction should be made accordingly.

In the case of services such as recreation facilities, community parks, libraries, etc., the service is typically provided on a Township-wide system basis. For example, facilities of the same type may provide different services (i.e. leisure pool vs. competitive pool), different programs (i.e. hockey vs. figure skating) and different time availability for the same service (i.e. leisure skating available on Wednesday in one arena and Thursday in another). As a result, residents will travel to different facilities to access the services



they want at the times they wish to use them, and facility location generally does not correlate directly with residence location. Even where it does, displacing users from an existing facility to a new facility frees up capacity for use by others and generally results in only a very limited benefit to existing development. Further, where an increase in demand is not met for a number of years, a negative service impact to existing development is involved for a portion of the planning period.

3.9.4 Reduction for Anticipated Grants, Subsidies and Other Contributions

This step involves reducing the capital costs necessary to provide the increased services by capital grants, subsidies and other contributions (including direct developer contributions required due to the local service policy) made or anticipated by Council and in accordance with various rules such as the attribution between the share related to new vs. existing development. That is, some grants and contributions may not specifically be applicable to growth or where Council targets fundraising as a measure to offset impacts on taxes (O.Reg. 82/98 section 6).

3.10 Municipal-wide vs. Area Rating

This step involves determining whether all of the subject costs are to be recovered on a uniform municipal-wide basis or whether some or all are to be recovered on an area-specific basis. Under the amended D.C.A., it is now mandatory to “consider” area-rating of services (providing charges for specific areas and services), however, it is not mandatory to implement area-rating. Further discussion is provided in section 6.4.4.

3.11 Allocation of Development

This step involves relating the costs involved to anticipated development for each period under consideration and using allocations between residential and non-residential development and between one type of development and another, to arrive at a schedule of charges.



3.12 Asset Management

The new legislation now requires that a D.C. background study must include an asset management plan (subsection 10 (2) c. 2). The asset management plan (A.M.P.) must deal with all assets that are proposed to be funded, in whole or in part, by D.C.s. The current regulations provide very extensive and specific requirements for the A.M.P. related to transit services (as noted in the subsequent subsection); however, they are silent with respect to how the A.M.P. is to be provided for all other services. As part of any A.M.P., the examination should be consistent with the municipality's existing assumptions, approaches and policies on the asset management planning. This examination has been included in Appendix F.

3.13 Transit

The most significant changes to the Act relate to the transit service. These changes relate to four areas of the calculations, as follows:

- A. Transit no longer requires the statutory 10% mandatory deduction from the net capital cost (subsection 5.2 (i) of the D.C.A.).
- B. The background study requires the following in regard to transit costs (as per subsection 8 (2) of the Regulations):
 1. The calculations that were used to prepare the estimate for the planned level of service for the transit services, as mentioned in subsection 5.2 (3) of the Act.
 2. An identification of the portion of the total estimated capital cost relating to the transit services that would benefit,
 - i. the anticipated development over the 10-year period immediately following the preparation of the background study, or
 - ii. the anticipated development after the 10-year period immediately following the preparation of the background study.



3. An identification of the anticipated excess capacity that would exist at the end of the 10-year period immediately following the preparation of the background study.
 4. An assessment of ridership forecasts for all modes of transit services proposed to be funded by the development charge over the 10-year period immediately following the preparation of the background study, categorized by development types, and whether the forecasted ridership will be from existing or planned development.
 5. An assessment of the ridership capacity for all modes of transit services proposed to be funded by the development charge over the 10-year period immediately following the preparation of the background study.
- C. A new forward-looking service standard (as per subsection 6.1 (2) of the Regulations):
1. The service is a discrete service.
 2. No portion of the service that is intended to benefit anticipated development after the 10-year period immediately following the preparation of the background study may be included in the estimate.
 3. No portion of the service that is anticipated to exist as excess capacity at the end of the 10-year period immediately following the preparation of the background study may be included in the estimate.
- D. A very detailed asset management strategy and reporting requirements (subsection 6.1 (3) of the Regulation) that includes lifecycle costs, action plans that will enable the assets to be sustainable, summary of how to achieve the proposed level of service, discussion on procurement measures and risk.

The Township does not currently, and in the near future does not intend to, provide transit services. Therefore, the above calculations and reporting requirements are not required.



4. D.C.-Eligible Cost Analysis by Service

4.1 Introduction

This chapter outlines the basis for calculating eligible costs for the D.C.s to be applied on a uniform basis. In each case, the required calculation process set out in subsection 5 (1) paragraphs 2 to 8 in the D.C.A. and described in Chapter 3, was followed in determining D.C.-eligible costs.

The nature of the capital projects and timing identified in the Chapter reflects Council's current intention. Over time, however, Township projects and Council priorities change and accordingly, Council's intentions may alter and different capital projects (and timing) may be required to meet the need for services required by new growth.

4.2 Service Levels and 10-Year Capital Costs for D.C. Calculation

This section evaluates the development-related capital requirements for all of the “softer” services over a 10-year planning period. Each service component is evaluated on two format sheets: the average historical 10-year level of service calculation (see Appendix B), which “caps” the D.C. amounts; and, the infrastructure cost calculation, which determines the potential D.C. recoverable cost.

4.2.1 Parks & Recreation Services

The Township currently has 17.77 acres of parkland within its jurisdiction. This parkland consists of various sized parks which range from 0.5 acres to 4.12 acres. The Township has sustained the current level of service over the historical 10-year period (2010 to 2019), with an average of 2.5 acres of parkland and 4.4 parkland amenities items per 1,000 population. The Township also provides 0.06 metres of trails per capita. Including parkland, parkland amenities (e.g., ball diamonds, playground equipment, outdoor rinks, etc.), and park trails, the level of service provided is approximately \$362 per capita. When applied over the forecast period, this average level of service translates into a D.C.-eligible amount of \$274,034.



Based on the projected growth over the 10-year forecast period, the Township has included a provision for future growth capital costs in the amount of \$270,000. As the amount included is a provision for future costs, any required deductions for benefit to existing and/or grants, subsidies, or other contributions will be allocated at such time when the specific capital project is identified. Therefore, the net growth capital cost of \$270,000 has been included in the D.C.

The Township currently has a variety of vehicles and major equipment related to parks and recreation totalling approximately \$403,500. The inventory provides for a per capita standard of \$56. Over the forecast period, the D.C. eligible amount for vehicles and equipment is \$42,422. The Township has identified the need for an additional trailer at a capital cost of \$12,200, which has been included in the D.C. calculation.

With respect to recreation facilities, there are three facilities provided by the Township in addition to a storage Sea Can amounting to a total of 74,835 sq.ft. of space. The average historical level of service for the previous ten years has been approximately 10.64 sq.ft. of space per capita or an investment of \$2,254 per capita. Based on this service standard, the Township would be eligible to collect \$1,705,990 from D.C.s for facility space.

The Township has identified a provision to address the need for additional recreation facility space over the forecast period. The gross cost of this provision for additional space is \$1,700,000, which has been included in the D.C. calculation

As the predominant users of parks & recreation services tend to be residents of the Township, the forecast growth-related costs have been allocated 95% to residential and 5% to non-residential.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region

Service: Parks & Recreation Services - Parkland Development

Prj.No	Increased Service Needs Attributable to Anticipated Development	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non-Residential Share
	2020-2029									95%	5%
1	Provision for Additional Parkland Amenities	2020-2029	270,000	-		270,000	-		270,000	256,500	13,500
	Total		270,000	-	-	270,000	-	-	270,000	256,500	13,500



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region

Service: Parks & Recreation Services - Vehicles and Equipment

Prj.No	Increased Service Needs Attributable to Anticipated Development	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non- Residential Share
	2020-2029									95%	5%
1	Trailer	2020	12,200	-		12,200	-		12,200	11,590	610
	Total		12,200	-	-	12,200	-	-	12,200	11,590	610



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
 Service: Parks & Recreation Services - Indoor Recreation Facilities

Prj.No	Increased Service Needs Attributable to Anticipated Development	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non-Residential Share
	2020-2029									95%	5%
1	Provision for Additional Recreation Facility Space	2020-2029	1,700,000	-		1,700,000	-		1,700,000	1,615,000	85,000
	Total		1,700,000	-	-	1,700,000	-	-	1,700,000	1,615,000	85,000



4.2.2 Library Services

The Township provides three library facilities which total 3,540 sq.ft. in library space. Over the past ten years, the average level of service was 0.51 sq.ft. of space per capita which equates to an investment of \$166 per capita. In addition, the Township has an inventory of library collection items (177,652 items currently). These collection items include various materials such as books, e-books, CDs, DVDs and database subscriptions, all of which have a total value of approximately \$769,391. Over the past ten years, the average level of services was 15.55 items per capita or an investment of \$100 per capita. Based on the service standard for facilities and materials, the Township would be eligible to collect \$201,196 from D.C.s for library services over the 10-year period.

The Township has identified the need for additional facility space for libraries as a result of growth. The Township is currently considering potential options and may combine existing facilities as part of a new facility. This would ultimately result in an overall increase in square footage of library facility space. Until such time that the Township determines the best option, a provision in the amount of \$200,000 has been included in the D.C. calculations. Other deductions such as benefit to existing, grants, subsidies, and other contributions will be allocated when the Township identifies the specific project details.

While library usage is predominately residential based, there is some use of the facilities by non-residential users, for the purpose of research. To acknowledge this use, the growth-related capital costs have been allocated 95% residential and 5% non-residential.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
 Service: Library Services

Prj.No	Increased Service Needs Attributable to Anticipated Development	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non-Residential Share
	2020-2029									95%	5%
1	Provision for Additional Library Facility Space	2020-2029	200,000	-		200,000	-		200,000	190,000	10,000
	Total		200,000	-	-	200,000	-	-	200,000	190,000	10,000



4.2.3 Waste Diversion Services

With respect to Waste Diversion, the Township provides 950 sq.ft. of waste-related facility space, of which 10% is eligible for inclusion in the D.C. Over the past ten years, the average level of service for eligible space was 13.6 sq.ft. per 1,000 population which equates to an average investment of \$2 per capita. In addition to facilities, there is also 92 acres of land related to waste of which 10% is eligible. Over the historical 10-year period, the average service standard equates to \$66 per capita. The Township has two vehicles related to waste management, with 10% attributable to waste diversion. The average level of service over the past 10 years is 0.03 vehicles per 1,000 population or an investment of \$2 per capita. Finally, the Township has a recycle bin related to waste diversion at a value of \$14,300. The historical 10-year service level provides for an average investment of \$4 per capita. Based on the service standard for waste diversion services, the Township would be eligible to collect \$55,836 from D.C.s over the 10-year period.

The Township has identified the need for three new roll-off binds for the depot at a gross capital cost of \$35,800. This cost has been included in the D.C. calculation.

While waste diversion is predominately residential based, there is some use by non-residential users. To acknowledge this use, the growth-related capital costs have been allocated 95% residential and 5% non-residential.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
 Service: Waste Diversion Services

Prj .No	Increased Service Needs Attributable to Anticipated Development 2020-2029	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share 95%	Non-Residential Share 5%
1	Roll off Bins for Depot (3)	2020-2028	35,800	-		35,800	-		35,800	34,010	1,790
	Total		35,800	-	-	35,800	-	-	35,800	34,010	1,790



4.2.4 Growth Studies

The D.C.A. permits the inclusion of studies undertaken to facilitate the completion of the Township's capital program. As discussed in section 3.7, these studies have been allocated as a class of services based on each service to which the study relates.

For planning related studies, a deduction of 10% has been applied to recognize the extent to which the studies relate to non-D.C.-eligible services. The Long-Term Financial Plan, a planning study, has been allocated to the class of services in the following manner:

- Water Services – 25%
- Wastewater Services 25%
- Services Related to a Highway – 25%
- Fire Protection Services – 5%
- Parks & Recreation Services – 10%
- Library Services – 5%
- Waste Diversion – 5%

In addition, the capital costs of D.C. background studies have been allocated across the different services based on the proportion of the total net growth-related capital costs. The following provides a breakdown of the allocation of D.C. studies to each service:

- Water Services – 4.7%
- Wastewater Services – 16.2%
- Services Related to a Highway – 38.0%
- Fire Protection Services – 17.1%
- Parks & Recreation Services – 21.4%
- Library Services – 2.2%
- Waste Diversion – 0.4%

The total gross cost of these studies is \$217,500, of which \$30,375 is attributable to existing benefit. A deduction of \$500 has been made to recognize the portion of the Long-Term Financial Plan related to D.C.-ineligible services, as mentioned above. The net growth-related capital cost is \$186,625 and has been included in the D.C.



These costs have been allocated 78% residential and 22% non-residential based on the incremental growth in population to employment for the 10-year forecast period.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
Class of Service: Growth Studies

Prj.No	Increased Service Needs Attributable to Anticipated Development	Service to Which the Project Relates	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions (to Recognize Benefit to Non-D.C. Services)	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
								Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non-Residential Share
2020-2029										78%	22%	
1	Roads Needs Study	Services Related to a Highway	2020-2029	10,000	-		10,000	5,000		5,000	3,900	1,100
2A	Long-Term Financial Plan	Water Services	2020-2029	1,250	-	125	1,125	125		1,000	780	220
2B	Long-Term Financial Plan	Wastewater Services	2020-2029	1,250	-	125	1,125	125		1,000	780	220
2C	Long-Term Financial Plan	Services Related to a Highway	2020-2029	1,250	-	125	1,125	125		1,000	780	220
2D	Long-Term Financial Plan	Fire Protection Services	2020-2029	250	-	25	225	25		200	156	44
2E	Long-Term Financial Plan	Parks & Recreation Services	2020-2029	500	-	50	450	50		400	312	88
2F	Long-Term Financial Plan	Library Services	2020-2029	250	-	25	225	25		200	156	44
2G	Long-Term Financial Plan	Waste Diversion	2020-2029	250	-	25	225	25		200	156	44
3A	Master Servicing Plan	Water Services	2020-2029	40,000	-		40,000	4,000		36,000	28,080	7,920
3B	Master Servicing Plan	Wastewater Services	2020-2029	40,000	-		40,000	4,000		36,000	28,080	7,920
4	Stormwater Management Review (Cobden)	Services Related to a Highway	2020-2029	50,000	-		50,000	12,500		37,500	29,250	8,250
5	Fire Master Plan Review	Fire Protection Services	2022	5,000	-		5,000	2,500		2,500	1,950	550
6	Recreation Master Plan	Parks & Recreation Services	2024	7,500	-		7,500	1,875		5,625	4,388	1,238
7A	Development Charges Study	Water Services	2020	1,400	-		1,400	-		1,400	1,092	308
7B	Development Charges Study	Wastewater Services	2020	4,900	-		4,900	-		4,900	3,822	1,078
7C	Development Charges Study	Services Related to a Highway	2020	11,400	-		11,400	-		11,400	8,892	2,508
7D	Development Charges Study	Fire Protection Services	2020	5,100	-		5,100	-		5,100	3,978	1,122



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
 Class of Service: Growth Studies

Prj.No	Increased Service Needs Attributable to Anticipated Development	Service to Which the Project Relates	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions (to Recognize Benefit to Non-D.C. Services)	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
								Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non-Residential Share
2020-2029										78%	22%	
7E	Development Charges Study	Parks & Recreation Services	2020	6,400	-		6,400	-		6,400	4,992	1,408
7F	Development Charges Study	Library Services	2020	700	-		700	-		700	546	154
7G	Development Charges Study	Waste Diversion	2020	100	-		100	-		100	78	22
8A	Development Charges Study	Water Services	2025	1,400	-		1,400	-		1,400	1,092	308
8B	Development Charges Study	Wastewater Services	2025	4,900	-		4,900	-		4,900	3,822	1,078
8C	Development Charges Study	Services Related to a Highway	2025	11,400	-		11,400	-		11,400	8,892	2,508
8D	Development Charges Study	Fire Protection Services	2025	5,100	-		5,100	-		5,100	3,978	1,122
8E	Development Charges Study	Parks & Recreation Services	2025	6,400	-		6,400	-		6,400	4,992	1,408
8F	Development Charges Study	Library Services	2025	700	-		700	-		700	546	154
8G	Development Charges Study	Waste Diversion	2025	100	-		100	-		100	78	22
	Total			217,500	-	500	217,000	30,375	-	186,625	145,568	41,058



4.3 Service Levels and 20-Year Capital Costs for Whitewater Region's D.C. Calculation

This section evaluates the development-related capital requirements for those services with 20-year capital costs.

4.3.1 Services Related to a Highway – Roads

Whitewater Region currently owns and maintains approximately 330 km of rural, semi-urban and urban roadways. The service level over the previous 10-year period provides an average level of investment of \$34,762 per capita, resulting in a D.C.-eligible recovery amount of \$53.43 million over the 20-year forecast period.

With respect to future needs, the Township has identified upgrades to Astrolabe Road (one portion upgraded from rural to semi-urban with a separate portion upgraded from semi-urban to full urban standard). In addition, an upgrade of Robertson in Beachburg will be undertaken to convert a portion of the road from rural to full urban standard. The total gross capital cost of these projects is \$4,200,000. A deduction to account for the benefit to existing development of \$1,891,000 has been made resulting in a D.C.-eligible amount of \$2,308,900 to be recovered over the forecast period (2020 to 2039).

In addition to roads, the Township currently provides 56 streetlight poles and 422 streetlight lights. Based on the 10-year historic service standard, this equates to an average level of investment of \$51 per capita, and a D.C.-recoverable amount of \$78,541 over the 20-year forecast period. No growth-related capital needs have been identified over the forecast period in relation to streetlights.

The residential/non-residential allocation for services related to a highway – roads, is 80% residential/20% non-residential and is based on the incremental growth in population to employment for the 20-year forecast period.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
Service: Roads

Prj .No	Increased Service Needs Attributable to Anticipated Development 2020-2039	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share 80%	Non-Residential Share 20%
1	Astrolabe rural gravel to semi-urban (0.75km)	2020-2030	1,500,000	-		1,500,000	502,500		997,500	798,000	199,500
2	Astrolabe semi-urban to full urban standard (0.5 km)	2020-2025	1,250,000	-		1,250,000	1,000,000		250,000	200,000	50,000
3	Robertson (Beachburg) rural to full urban standard (0.58km)	2020-2030	1,450,000	-		1,450,000	388,600		1,061,400	849,120	212,280
	Total		4,200,000	-	-	4,200,000	1,891,100	-	2,308,900	1,847,120	461,780



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
 Service: Streetlights

Prj .No	Increased Service Needs Attributable to Anticipated Development 2020-2039	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share 80%	Non-Residential Share 20%
	No Capital needs identified										
	Total		-	-	-	-	-	-	-	-	-



4.3.2 Services Related to a Highway – Facilities, Vehicles & Equipment

The Public Works Department has a variety of vehicles and major equipment totalling approximately \$5.98 million. The inventory utilized over the historical 10-year period provides for a per capita service standard of \$825. Based on the anticipated growth over the forecast period, the D.C.-eligible amount for vehicles and equipment is \$1,268,517.

The Township operates their Public Works service out of a number of facilities. The facilities provide 25,446 sq.ft. of building area. The inventory provided over the previous 10-year period results in an average level of service of 3.57 sq.ft. per capita or an investment of \$637 per capita. This level of service provides the Township with a maximum D.C.-eligible amount for recovery over the 20-year forecast period of \$978,946.

In total, the maximum D.C.-eligible amount for recover for public works facilities, vehicles, and equipment is \$2,247,463.

The Township has identified the need for two new salt sheds over the forecast period at a gross capital cost of \$330,000 as well as an additional 4 bay garage at the Ross Garage at a gross capital cost of \$450,000. Further, a provision for \$500,000 has been included for additional growth-related vehicles. As the new salt shed at the Cobden Garage will be replacing the existing shed, there is a benefit to existing deduction in the amount of \$72,000. As a result, the total growth-related capital cost included in the D.C. calculations is \$1,208,000.

The capital costs for facilities and fleet are allocated 80%/20% between residential and non-residential development based on the incremental growth in population and employment over the 20-year forecast period.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region

Service: Services Related to a Highway - Public Works

Prj .No	Increased Service Needs Attributable to Anticipated Development 2020-2039	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share 80%	Non-Residential Share 20%
	<u>Public Works Facilities</u>										
1	New Salt Shed - Ross Garage	2025	250,000	-		250,000	-		250,000	200,000	50,000
2	New Salt Shed - Cobden Garage	2020	80,000	-		80,000	72,000		8,000	6,400	1,600
3	Additional 4 Bay Garage - Ross Garage	2025	450,000	-		450,000	-		450,000	360,000	90,000
	<u>Public Works Vehicles</u>										
4	Provision for additional growth-related fleet	2020-2029	500,000	-		500,000	-		500,000	400,000	100,000
	Total		1,280,000	-	-	1,280,000	72,000	-	1,208,000	966,400	241,600



4.3.3 Fire Protection Services

Whitewater Region currently operates its fire services from 14,925 sq.ft. of facility space. Over the past 10-year period, this amount of facility space provides for a per capita average level of service of 2.13 sq.ft. or an average investment of \$573 per capita. This level of service provides the Township with a maximum D.C.-eligible amount of \$880,240 for recovery over the forecast period.

The fire department has a current inventory of 9 vehicles. These include pumpers, tankers, a rescue, and a command vehicle. The total D.C.-eligible amount calculated for fire vehicles over the forecast period is \$550,292, based on a service standard of \$358 per capita.

The fire department provides 709 items of equipment and gear for the use in fire services. The calculated average level of service for the historical 10-year period is \$102 per capita, providing for a D.C.-eligible amount over the forecast period of \$156,666 for small equipment and gear.

The total D.C.-eligible amount over the 20-year forecast related to Fire Protection Services is \$1,587,198.

The Township has identified a provision for additional facility space to address needs related to growth at a gross capital cost of \$1,390,000. This facility space is based on a recent assessment identified the need for an additional 3 bays. Further, the need for an additional command vehicle at a capital cost of \$46,000 and a provision for additional fire equipment in the amount of \$230,000, have also been identified. The total gross capital cost is \$1,586,000. As this amount reflects the growth-related costs only, no deductions have been applied and this amount is included in the D.C. calculations.

These costs are shared between residential and non-residential based on the anticipated population to employment ratio over the forecast period, resulting in 80% being allocated to residential development and 20% being allocated to non-residential development.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region

Service: Fire Services

Prj .No	Increased Service Needs Attributable to Anticipated Development 2020-2039	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share 80%	Non- Residential Share 20%
	Fire Facilities										
1	Provision for Additional Facility Space Needs	2025-2031	1,390,000	-		1,390,000	-		1,390,000	1,112,000	278,000
	Fire Vehicles										
2	Command Vehicle	2020	46,000	-		46,000	-		46,000	36,800	9,200
	Fire Equipment										
3	Provision for Additional Fire Equipment	2020-2029	150,000	-		150,000	-		150,000	120,000	30,000
	Total		1,586,000	-	-	1,586,000	-	-	1,586,000	1,268,800	317,200



4.4 Service Levels and Urban 20-Year Capital Costs for Whitewater Region's D.C. Calculation

This section evaluates the development-related capital requirements for those services with urban 20-year capital costs. Note, water services are provided to all three urban areas, whereas wastewater services are provided only in Cobden.

4.4.1 Water Services

The Township has identified the need for additional storage in Beachburg. This involves an additional two pressure tanks to allow for storage and additional pressure to service developable area. This project has a gross capital cost of \$1,771,000, with \$555,400 deducted to account for the benefit to growth beyond the 20-year forecast period. An additional \$779,240 has been deducted to account for the benefit to existing component, resulting in a net D.C. recoverable cost of \$436,360.

The costs for water services are shared 80%/20% between residential and non-residential based on the incremental growth of population to employment over the 20-year forecast period.



Infrastructure Costs Included in the Development Charges Calculation

Township of Whitewater Region
 Service: Water Services

Prj.No	Increased Service Needs Attributable to Anticipated Development 2020-2039	Timing (year)	Gross Capital Cost Estimate (2020\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
							Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share 80%	Non-Residential Share 20%
1	Beachburg Additional Storage Project	2025	1,771,000	555,400		1,215,600	779,240		436,360	349,088	87,272
	Total		1,771,000	555,400	-	1,215,600	779,240	-	436,360	349,088	87,272



4.4.2 Wastewater Services

The Township is undertaking an expansion to the wastewater treatment plant at a gross capital cost of \$12,461,300. This expansion will allow for greater capacity in order to service growth. A deduction of \$464,000 has been made to account for growth beyond the 20-year forecast period, in addition to \$6,273,000 deducted to account for anticipated grant funding. Further, \$4,332,000 has been deducted from the gross cost in order to account for share of the works that benefit existing development. An additional \$106,900 has been added to the calculation to account for growth-related financing costs, resulting in a net D.C.-recoverable cost of \$1,499,200.

The growth-related costs have been allocated between residential and non-residential development based on the anticipated population to employment growth. This results in a 76% allocation to residential and a 24% allocation to non-residential.



Table 5-4
Township of Whitewater Region
D.C. Calculation
Township-wide Services/Classes of Services
2020-2029

SERVICE/CLASS OF SERVICE	2020\$ D.C.-Eligible Cost		2020\$ D.C.-Eligible Cost	
	Residential	Non-Residential	S.D.U.	per sq.ft.
	\$	\$	\$	\$
5. <u>Parks & Recreation Services</u>				
5.1 Parkland development, amenities & trails	256,500	13,500	725	0.03
5.2 Vehicles and equipment	11,590	610	33	-
5.3 Recreation facilities	1,615,000	85,000	4,565	0.22
	1,883,090	99,110	5,323	0.25
6. <u>Library Services</u>				
6.1 Library facilities and materials	190,000	10,000	537	0.03
	190,000	10,000	537	0.03
7. <u>Growth Studies</u>				
7.1 Water Services	31,044	8,756	88	0.02
7.2 Wastewater Services	36,504	10,296	103	0.03
7.3 Services Related to a Highway	51,714	14,586	146	0.04
7.4 Fire Protection Services	10,062	2,838	28	0.01
7.5 Parks & Recreation Services	14,684	4,142	42	0.01
7.6 Library Services	1,248	352	4	-
7.7 Waste Diversion	312	88	1	-
	145,568	41,058	412	0.11
8. <u>Waste Diversion</u>				
8.1 Waste diversion facilities, vehicles, equipment and other	34,010	1,790	96	-
	34,010	1,790	96	-
TOTAL	2,252,668	\$151,958	\$6,368	\$0.39
D.C.-Eligible Capital Cost	\$2,252,668	\$151,958		
10-Year Gross Population/GFA Growth (sq.ft.)	987	387,200		
Cost Per Capita/Non-Residential GFA (sq.ft.)	\$2,282.34	\$0.39		
<u>By Residential Unit Type</u>	<u>P.P.U.</u>			
Single and Semi-Detached Dwelling	2.790	\$6,368		
Other Multiples	2.021	\$4,613		
Apartments - 2 Bedrooms +	1.612	\$3,679		
Apartments - Bachelor and 1 Bedroom	1.100	\$2,511		
Special Care/Special Dwelling Units	1.100	\$2,511		



Table 5-5
Township of Whitewater Region
D.C. Calculation
Total All Services

	2020\$ D.C.-Eligible Cost		2020\$ D.C.-Eligible Cost	
	Residential	Non-Residential	S.D.U.	per sq.ft.
	\$	\$	\$	\$
Urban-wide Services 20 Year	349,088	87,272	1,182	0.59
Urban (Cobden) Wastewater Services 20 Year	1,139,392	359,808	7,192	3.57
Township-wide Services 20 Year	4,082,320	1,020,580	5,871	1.45
Township-wide Services/Classes of Services 10 Year	2,252,668	151,958	6,368	0.39
TOTAL	7,823,468	1,619,618	20,613	6.00



Table 5-6
Township of Whitewater Region
Gross Expenditure and Sources of Revenue Summary for Costs to be Incurred over the Life of the By-law

Service/Class of Service	Total Gross Cost	Sources of Financing					
		Tax Base or Other Non-D.C. Source			Post D.C. Period Benefit	D.C. Reserve Fund	
		Other Deductions	Benefit to Existing	Other Funding		Residential	Non-Residential
1. Water Services							
1.1 Treatment, storage and distribution systems	-	-	-	-	-	-	-
2. Wastewater Services							
2.1 Treatment plants & Sewers	12,461,300	-	4,332,000	6,273,000	464,000	1,058,148	334,152
3. Services Related to a Highway							
3.1 Roads	1,702,381	-	1,012,167	-	-	552,171	138,043
3.2 Public Works	330,000	-	72,000	-	-	206,400	51,600
4. Fire Protection Services							
4.1 Fire facilities, vehicles & equipment	121,000	-	-	-	-	96,800	24,200
5. Parks & Recreation Services							
5.1 Parkland development, amenities & trails	135,000	-	-	-	-	128,250	6,750
5.2 Vehicles and equipment	12,200	-	-	-	-	11,590	610
5.3 Recreation facilities	850,000	-	-	-	-	807,500	42,500
6. Library Services							
6.1 Library facilities and materials	100,000	-	-	-	-	95,000	5,000
7. Growth Studies							
7.1 Water Services	22,025	63	2,063	-	-	15,522	4,378
7.2 Wastewater Services	25,525	63	2,063	-	-	18,252	5,148
7.3 Services Related to a Highway	42,025	63	8,813	-	-	25,857	7,293
7.4 Fire Protection Services	10,225	13	2,513	-	-	6,006	1,694
7.5 Parks & Recreation Services	14,150	25	1,900	-	-	9,536	2,690
7.6 Library Services	825	13	13	-	-	624	176
7.7 Waste Diversion	225	13	13	-	-	156	44
8. Waste Diversion							
8.1 Waste diversion facilities, vehicles, equipment and other	19,889	-	-	-	-	18,894	994
Total Expenditures & Revenues	\$15,846,770	\$250	\$5,433,542	\$6,273,000	\$464,000	\$3,050,706	\$625,272



6.2 D.C. By-law Structure

It is recommended that:

- a class of service be established for Growth Studies;
- the Township uses a uniform Township-wide D.C. calculation for all municipal services except water and wastewater;
- water services be imposed on the urban service areas of the Township;
- wastewater services be imposed on the urban service areas of the Township receiving wastewater services; and
- one municipal D.C. by-law be used for all services.

6.3 D.C. By-law Rules

The following subsections set out the recommended rules governing the calculation, payment and collection of D.C.s in accordance with section 6 of the D.C.A.

It is recommended that the following sections provide the basis for the D.C.s.:

6.3.1 Payment in any Particular Case

In accordance with the D.C.A., subsection 2 (2), a D.C. be calculated, payable and collected where the development requires one or more of the following:

- “(a) the passing of a zoning by-law or of an amendment to a zoning by-law under section 34 of the Planning Act;
- (b) the approval of a minor variance under section 45 of the Planning Act;
- (c) a conveyance of land to which a by-law passed under subsection 50 (7) of the Planning Act applies;
- (d) the approval of a plan of subdivision under section 51 of the Planning Act;
- (e) a consent under section 53 of the Planning Act;
- (f) the approval of a description under section 9 of the Condominium Act, 1998; or



- (g) the issuing of a permit under the Building Code Act, 1992 in relation to a building or structure.”

6.3.2 Determination of the Amount of the Charge

The following conventions be adopted:

- 1) Costs allocated to residential uses will be assigned to different types of residential units based on the average occupancy for each housing type constructed during the previous decade. Costs allocated to non-residential uses will be assigned based on the amount of square feet of gross floor area constructed for eligible uses (i.e. industrial, commercial and institutional).
- 2) Costs allocated to residential and non-residential uses are based upon a number of conventions, as may be suited to each municipal circumstance, e.g.
 - for growth studies, the costs have been based on a population vs. employment growth ratio (78%/22%) for residential and non-residential, respectively) over the 10-year forecast period;
 - for parks & recreation, library services, and waste diversion services, a 5% non-residential attribution has been made to recognize use by the non-residential sector;
 - for services related to a highway and fire protection services, an 80% residential/20% non-residential attribution has been made based on a population vs. employment growth ratio over the 20-year forecast period;
 - for water services an 80% residential/20% non-residential allocation has been made based on population vs. employment growth over the 20-year urban forecast period;
 - for wastewater services a 76% residential/24% non-residential allocation has been made based on population vs. employment growth over the 20-year urban forecast period for development receiving this service.

6.3.3 Application to Redevelopment of Land (Demolition and Conversion)

If a development involves the demolition of and replacement of a building or structure on the same site, or the conversion from one principal use to another, the developer shall be allowed a credit equivalent to:



- 1) the number of dwelling units demolished/converted multiplied by the applicable residential D.C. in place at the time the D.C. is payable; and/or
- 2) the gross floor area of the building demolished/converted multiplied by the current non-residential D.C. in place at the time the D.C. is payable.

The demolition credit is allowed only if the land was improved by occupied structures and if the demolition permit related to the site was issued less than 60 months prior to the issuance of a building permit. The credit can, in no case, exceed the amount of D.C.s that would otherwise be payable.

6.3.4 Exemptions (full or partial)

a) Statutory exemptions:

- industrial building additions of up to and including 50% of the existing gross floor area (defined in O. Reg. 82/98, section 1) of the building; for industrial building additions which exceed 50% of the existing gross floor area, only the portion of the addition in excess of 50% is subject to D.C.s (subsection 4 (3) of the D.C.A.);
- buildings or structures owned by and used for the purposes of any municipality, local board or Board of Education (section 3);
- residential development that would have the effect only of enlarging a dwelling unit, creating a second unit in a new dwelling unit, or adding one dwelling unit in any other existing residential building, excluding the non-residential portion of a mixed-use building; and
- Land vested in or leased to a university that receives regular and ongoing operating funds from the government for the purposes of post-secondary education is exempt from development charges imposed under the Development Charges Act, 1997 if the development in respect of which development charges would otherwise be payable is intended to be occupied and used by the university.

b) Non-statutory exemptions:

- Council may wish to provide non-statutory exemptions for various types and/or categories of development.



Statistics Canada Non-Residential Building Construction Price Index for Ottawa-Gatineau (Table 18-10-0135-01)¹ for the most recent year-over-year period.

The percentage changes in the index for 2018 and 2019 were 5.2% and 4.9%, respectively based on the year-over-year annual average.

6.3.8 The Applicable Areas

The charges developed herein provide for varying charges within the Township, as follows:

- all municipal-wide services – the full residential and non-residential charge will be imposed on all lands within the Township; and
- water – the full residential and non-residential charge will be imposed on the urban service areas of the Township; and
- wastewater – the full residential and non-residential charge will be imposed on the urban service areas of the Township receiving wastewater services.

6.4 Other D.C. By-law Provisions

It is recommended that:

6.4.1 Categories of Services for Reserve Fund and Credit Purposes

The Township is required to set up D.C. reserve funds for collections. These reserve funds are recommended to be: Services Related to a Highway, Parks & Recreation Services, Fire Protection Services, Library Services, Growth Studies, Waste Diversion Services, Water Services, and Wastewater Services. Appendix F outlines the reserve fund policies that the Township is required to follow as per the D.C.A.

¹ O. Reg. 82/98 initially referenced “The Statistics Canada Quarterly, Construction Price Statistics, catalogue number 62-007” as the index source. Since implementation, Statistics Canada has modified this index twice and the above-noted index is the most current. Most recently, O.Reg. 454/19 amended O.Reg. 82/98 such that prescribed index is “The Statistics Canada Non-residential Building Construction Price Index for Ottawa-Gatineau or for Toronto as appropriate”. The draft by-law provided herein refers to O. Reg. 82/98 to ensure traceability should this index continue to be modified over time.



6.4.2 By-law In-force Date

A by-law under the D.C.A. comes into force on the day after which the by-law is passed by Council.

6.4.3 Minimum Interest Rate Paid on Refunds and Charged for Inter-Reserve Fund Borrowing

The minimum interest rate is the Bank of Canada rate on the day on which the by-law comes into force (as per section 11 of O. Reg. 82/98).

6.4.4 Area Rating

As noted earlier, Bill 73 has introduced two new sections where Council must consider the use of area specific charges:

1. Section 2 (9) of the Act now requires a municipality to implement area-specific D.C.s for either specific services which are prescribed and/or for specific municipalities which are to be regulated (note that at this time, no municipalities or services are prescribed by the Regulations).
2. Section 10 (2) c.1 of the D.C.A. requires that “the development charges background study shall include consideration of the use of more than one development charge by-law to reflect different needs for services in different areas.”

In regard to the first item, there are no services or specific municipalities identified in the regulations which must be area-rated. The second item requires Council to consider the use of area-rating.

All Township services other than water and wastewater are to be recovered based on a uniform, Township-wide basis. There have been several reasons why the remaining services have not been imposed including:

1. All Township services, with the exception of water, wastewater and stormwater, require that the average 10-year service standard be calculated. This average service standard multiplied by growth in the Township, establishes an upper ceiling on the amount of funds which can be collected from all developing landowners. Section 4 (4) of O. Reg. 82/98 provides that “...if a development



charge by-law applies to a part of the municipality, the level of service and average level of service cannot exceed that which would be determined if the by-law applied to the whole municipality.” Put in layman terms, the average service standard multiplied by the growth within the specific area, would establish an area specific ceiling which would significantly reduce the total revenue recoverable for the Township hence potentially resulting in D.C. revenue shortfalls and impacts on property taxes.

2. Extending on item 1, attempting to impose an area charge potentially causes equity issues in transitioning from a Township-wide approach to an area specific approach. For example, if all services were now built (and funded) within Area A (which is 75% built out) and this was funded with some revenues from Areas B and C, moving to an area rating approach would see Area A contribute no funds to the costs of services in Areas B and C. The development charges would be lower in Area A (as all services are now funded) and higher in Areas B and C. As well, funding shortfalls may then potentially encourage the municipality to provide less services to Areas B and C due to reduced revenue.
3. Many services which are provided (roads, parks, recreation facilities, library) are not restricted to one specific area and are often used by all residents. For example, arenas located in different parts of the Township will be used by residents from all areas depending on the programming of the facility (i.e. a public skate is available each night, but at a different arena; hence usage of any one facility at any given time is based on programming availability).

For the reasons noted above, it is recommended that Council continue the D.C. approach to calculate the charges on a uniform Township-wide basis for all services other than water and wastewater services.



6.5 Other Recommendations

It is recommended that Council:

“Whenever appropriate, request that grants, subsidies and other contributions be clearly designated by the donor as being to the benefit of existing development or new development, as applicable;”

“Adopt the assumptions contained herein as an ‘anticipation’ with respect to capital grants, subsidies and other contributions;”

“Growth Studies be established as classes of services;”

“Consider the approach to calculate the charges on a uniform Township-wide basis for all services (except water and wastewater), and on an urban-area basis for water (all urban areas) and wastewater (Cobden) services;”

“Approve the capital project listing set out in Chapter 4 of the D.C. Background Study dated June 17, 2020, as amended by the March 23, 2021 addendum report, subject to further annual review during the capital budget process;”

“Approve the D.C. Background Study dated June 17, 2020, as amended by the March 23, 2021 addendum report;”

“Determine that no further public meeting is required;” and

“Approve the D.C. By-law as set out in Appendix G.”



Appendix B: Level of Service

SUMMARY OF SERVICE STANDARDS AS PER DEVELOPMENT CHARGES ACT, 1997, AS AMENDED							
Service Category	Sub-Component	10 Year Average Service Standard					Maximum Ceiling LOS
		Cost (per capita)	Quantity (per capita)		Quality (per capita)		
Services Related to a Highway	Roads	\$34,762.10	0.0452	km of roadways	769,073	per lane km	53,429,348
	Streetlights	\$51.10	0.0682	No. of Traffic Signals	749	per signal	78,541
	Depots and Domes	\$636.92	3.5747	ft² of building area	178	per sq.ft.	978,946
	Roads and Related Vehicles	\$825.32	0.0045	No. of vehicles and equipment	183,404	per vehicle	1,268,517
Fire	Fire Facilities	\$572.70	2.1290	sq.ft. of building area	269	per sq.ft.	880,240
	Fire Vehicles	\$358.03	0.0014	No. of vehicles	255,736	per vehicle	550,292
	Fire Small Equipment and Gear	\$101.93	0.0909	No. of equipment and gear	1,121	per Firefighter	156,666
Parks & Recreation	Parks & Recreation Services - Parkland Development	\$126.74	0.0025	Acres of Parkland	50,696	per acre	95,942
	Parks & Recreation Services - Parkland Amenities	\$227.41	0.0044	No. of parkland amenities	51,684	per amenity	172,149
	Parks & Recreation Services - Parkland Trails	\$7.85	0.0628	Linear Metres of Paths and Trails	125	per lin m.	5,942
	Parks & Recreation Services - Vehicles and Equipment	\$56.04	0.0009	No. of vehicles and equipment	62,267	per vehicle	42,422
	Parks & Recreation Services - Indoor Recreation Facilities	\$2,253.62	10.6382	ft² of building area	212	per sq.ft.	1,705,990
Library	Library Facilities	\$165.63	0.5050	ft² of building area	328	per sq.ft.	125,382
	Library Collection Materials	\$100.15	15.5460	No. of library collection items	6	per collection item	75,814
Waste Diversion	Waste Diversion - Facilities - Stations/Depots	\$1.74	0.0136	ft² of building area	128	per sq.ft.	1,317
	Waste Diversion - Land	\$65.79	0.0013	acres of land	50,608	per acre	49,803
	Waste Diversion - Vehicles & Equipment	\$2.35	0.00003	No. of vehicles and equipment	78,333	per vehicle	1,779
	Waste Diversion - Other	\$3.88	0.0003	No. of items	12,933	per Item	2,937



**Township of Whitewater Region
Service Standard Calculation Sheet**

Service: Depots and Domes
Unit Measure: ft² of building area

Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Bld'g Value (\$/sq.ft.)	Value/sq.ft. with land, site works, etc.
Ross Garage	6,645	6,645	6,645	6,645	6,645	6,645	6,645	6,645	6,645	6,645	\$163	\$193
Ross Sand Shed	4,514	4,514	4,514	4,514	4,514	4,514	4,514	4,514	4,514	4,514	\$200	\$200
Ross Garage 4 Door Sea Can #7	-	-	-	-	-	-	-	-	320	320	\$26	\$26
Ross Garage Sea Can #8	160	160	160	160	160	160	160	160	160	160	\$26	\$26
Ross Garage Sea Can #9	160	160	160	160	160	160	160	160	160	160	\$26	\$26
Ross Garage Sea Can #10	160	160	160	160	160	160	160	160	160	160	\$26	\$26
Storage Shed - 2272 Mine View Road	1,008	1,008	1,008	1,008	1,008	1,008	1,008	1,008	1,008	1,008	\$163	\$183
Cobden Garage	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	\$163	\$388
Cobden Garage Sea Can #13	-	-	-	-	-	-	-	-	160	160	\$26	\$26
Cobden Salt Shed	259	259	259	259	259	259	259	259	259	259	\$100	\$100
Westmeath Garage	3,096	3,096	3,096	3,096	3,096	3,096	3,096	3,096	3,096	3,096	\$163	\$219
Westmeath Garage Office	2,048	2,048	2,048	2,048	2,048	2,048	2,048	2,048	2,048	2,048	\$163	\$163
Westmeath Sand Shed	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	\$100	\$100
Westmeath Salt Shed	496	496	496	496	496	496	496	496	496	496	\$100	\$100
Westmeath Sea Can #14	160	160	160	160	160	160	160	160	160	160	\$26	\$26
Total	24,966	24,966	24,966	24,966	24,966	24,966	24,966	24,966	25,446	25,446		

Population	6,826	6,921	6,978	7,002	7,032	7,025	7,009	7,044	7,091	7,188
Per Capita Standard	3.6575	3.6073	3.5778	3.5656	3.5504	3.5539	3.5620	3.5443	3.5885	3.5401

10 Year Average	2010-2019
Quantity Standard	3.5747
Quality Standard	\$178
Service Standard	\$637

D.C. Amount (before deductions)	20 Year
Forecast Population	1,537
\$ per Capita	\$637
Eligible Amount	\$978,946



**Township of Whitewater Region
Service Standard Calculation Sheet**

Service: Parks & Recreation Services - Parkland Development
Unit Measure: Acres of Parkland

Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Value (\$/Acre)
Veterans Memorial	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64	\$50,000
Cobden Beach	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	\$50,000
Little Lakes Beach	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	\$50,000
Beachburg Park	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	\$50,000
Lapasse Park	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	\$50,000
Foresters Falls	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	3.40	\$50,000
Haley Park	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$50,000
Westmeath Lookout	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$50,000
Cobden Field	2.61	2.61	2.61	2.61	2.61	2.61	2.61	2.61	2.61	2.61	\$50,000
Westmeath Ball Diamond	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	\$50,000
Total	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	

Population	6,826	6,921	6,978	7,002	7,032	7,025	7,009	7,044	7,091	7,188
Per Capita Standard	0.0026	0.0026	0.0025	0.0025	0.0025	0.0025	0.0025	0.0025	0.0025	0.0025

10 Year Average	2010-2019
Quantity Standard	0.0025
Quality Standard	\$50,696
Service Standard	\$127

D.C. Amount (before deductions)	10 Year
Forecast Population	757
\$ per Capita	\$127
Eligible Amount	\$95,942



**Township of Whitewater Region
Service Standard Calculation Sheet**

Service: Parks & Recreation Services - Parkland Amenities
Unit Measure: No. of parkland amenities

Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Value (\$/item)
Outdoor Rinks	2	2	2	2	2	2	2	2	2	2	\$95,600
Ball Diamonds (unlit)	4	4	4	4	4	4	4	4	4	4	\$107,600
Washrooms (At Ball Diamonds)	2	2	2	2	2	2	2	2	2	2	\$133,300
Washrooms (Cobden Beachouse)	1	1	1	1	1	1	1	1	1	1	\$133,300
Bleachers	1	1	1	1	1	1	1	1	1	1	\$15,850
Floodlighting	2	2	2	2	2	2	2	2	2	2	\$10,000
Boat Launches	7	7	7	7	7	7	7	7	7	7	\$38,600
Changerooms	1	1	1	1	1	1	1	1	2	2	\$36,000
Playground Equipment	7	7	7	7	7	7	7	7	7	7	\$21,100
Tennis Court	1	1	1	1	1	1	1	1	1	1	\$38,200
Basketball Court	1	1	1	1	1	1	1	1	1	1	\$14,700
Storage Shed	1	1	1	1	1	1	1	1	1	1	\$10,000
Gazebo (Westmeath)	1	1	1	1	1	1	1	1	1	1	\$13,000
Total	31	31	31	31	31	31	31	31	32	32	

Population	6,826	6,921	6,978	7,002	7,032	7,025	7,009	7,044	7,091	7,188
Per Capita Standard	0.005	0.005	0.004	0.004	0.004	0.004	0.004	0.004	0.005	0.005

10 Year Average	2010-2019
Quantity Standard	0.0044
Quality Standard	\$51,684
Service Standard	\$227

D.C. Amount (before deductions)	10 Year
Forecast Population	757
\$ per Capita	\$227
Eligible Amount	\$172,149



**Township of Whitewater Region
Service Standard Calculation Sheet**

Service: Parks & Recreation Services - Parkland Trails
Unit Measure: Linear Metres of Paths and Trails

Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Value (\$/ Linear Metre)
Cobden Marsh Trail	-	-	-	633	633	633	633	633	633	633	\$125
Total	-	-	-	633	633	633	633	633	633	633	

Population	6,826	6,921	6,978	7,002	7,032	7,025	7,009	7,044	7,091	7,188
Per Capita Standard	-	-	-	0.09	0.09	0.09	0.09	0.09	0.09	0.09

10 Year Average	2010-2019
Quantity Standard	0.0628
Quality Standard	\$125
Service Standard	\$8

D.C. Amount (before deductions)	10 Year
Forecast Population	757
\$ per Capita	\$8
Eligible Amount	\$5,942



**Township of Whitewater Region
Service Standard Calculation Sheet**

Service: Parks & Recreation Services - Vehicles and Equipment
Unit Measure: No. of vehicles and equipment

Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Value (\$/Vehicle)
Cobden Ice Resurfacer	1	1	1	1	1	1	1	1	1	1	\$107,100
Beachburg Ice Resurfacer	1	1	1	1	1	1	1	1	1	1	\$107,100
Westmeath Ice Resurfacer	1	1	1	1	1	1	1	1	1	1	\$107,100
Chevy Silverado	-	-	-	-	-	-	-	-	1	1	\$35,700
Ford F-150	1	1	1	1	1	1	1	1	-	-	\$35,700
Kabota Tractor (Beachburg)	1	1	1	1	1	1	1	1	1	1	\$30,600
Kubota Lawnmower (Firehall)	1	1	1	1	1	1	1	1	1	1	\$4,100
Country Clipper (Lawnmower)	-	-	-	-	-	-	-	-	-	1	\$8,700
Trailer (8X12)	-	-	-	-	-	-	-	-	-	1	\$3,100
Total	6	6	6	6	6	6	6	6	6	8	

Population	6,826	6,921	6,978	7,002	7,032	7,025	7,009	7,044	7,091	7,188
Per Capita Standard	0.0009	0.0009	0.0009	0.0009	0.0009	0.0009	0.0009	0.0009	0.0008	0.0011

10 Year Average	2010-2019
Quantity Standard	0.0009
Quality Standard	\$62,267
Service Standard	\$56

D.C. Amount (before deductions)	10 Year
Forecast Population	757
\$ per Capita	\$56
Eligible Amount	\$42,422



**Township of Whitewater Region
Service Standard Calculation Sheet**

Service: Parks & Recreation Services - Indoor Recreation Facilities
Unit Measure: ft² of building area

Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 Bld'g Value (\$/sq.ft.)	Value/sq.ft. with land, site works, etc.
Beachburg Arena - 14 Caroline Street	26,250	26,250	26,250	26,250	26,250	26,250	26,250	26,250	26,250	26,250	\$189	\$212
Cobden Astrolabe Arena - 43 Astrolabe Road	27,295	27,295	27,295	27,295	27,295	27,295	27,295	27,295	27,295	27,295	\$189	\$212
Westmeath Recreation Centre - 119 Synton Street	20,970	20,970	20,970	20,970	20,970	20,970	20,970	20,970	20,970	20,970	\$189	\$212
4 Door Sea Can #12 - 2272 Mineview Road	-	-	-	-	-	-	-	-	320	320	\$26	\$26
Total	74,515	74,515	74,515	74,515	74,515	74,515	74,515	74,515	74,835	74,835		

Population	6,826	6,921	6,978	7,002	7,032	7,025	7,009	7,044	7,091	7,188
Per Capita Standard	10.92	10.77	10.68	10.64	10.60	10.61	10.63	10.58	10.55	10.41

10 Year Average	2010-2019
Quantity Standard	10.64
Quality Standard	\$212
Service Standard	\$2,254

D.C. Amount (before deductions)	10 Year
Forecast Population	757
\$ per Capita	\$2,254
Eligible Amount	\$1,705,990



program expenditures will increase with growth in population, the costs associated with the new infrastructure (i.e. facilities) would be delayed until the time these works are in place.

Table C-1
Township of Whitewater Region
Operating and Capital Expenditure Impacts for Future Capital Expenditures

SERVICE/CLASS OF SERVICE	GROSS COST LESS BENEFIT TO EXISTING	ANNUAL LIFECYCLE EXPENDITURES	ANNUAL OPERATING EXPENDITURES	TOTAL ANNUAL EXPENDITURES
1. Water Services				
1.1 Treatment, storage and distribution systems	991,760	54,462	83,066	137,528
2. Wastewater Services				
2.1 Treatment plants & Sewers	8,236,200	419,938	21,086	441,024
3. Services Related to a Highway				
3.1 Roads	2,308,900	124,688	546,963	671,651
3.2 Public Works	1,208,000	13,933	286,167	300,100
4. Fire Protection Services				
4.1 Fire facilities, vehicles & equipment	1,586,000	93,461	126,362	219,823
5. Parks & Recreation Services				
5.1 Parkland development, amenities & trails	270,000	20,070	13,580	33,650
5.2 Vehicles and equipment	12,200	2,018	614	2,632
5.3 Recreation facilities	1,700,000	88,110	79,393	167,503
6. Library Services				
6.1 Library facilities and materials	200,000	10,370	10,153	20,523
7. Growth Studies				
7.1 Water Services	39,925		-	-
7.2 Wastewater Services	46,925		-	-
7.3 Services Related to a Highway	66,425		-	-
7.4 Fire Protection Services	12,925		-	-
7.5 Parks & Recreation Services	18,875		-	-
7.6 Library Services	1,625		-	-
7.7 Waste Diversion	425		-	-
8. Waste Diversion				
8.1 Waste diversion facilities, vehicles, equipment and other	35,800	2,664	19,134	21,798
Total	16,735,985	829,714	1,186,518	2,016,232



Appendix D: D.C. Reserve Fund Policy

D.1 Legislative Requirements

The Development Charges Act, 1997 (D.C.A.) requires development charge collections (and associated interest) to be placed in separate reserve funds. Sections 33 through 36 of the Act provide the following regarding reserve fund establishment and use:

- A municipality shall establish a reserve fund for each service to which the D.C. by-law relates; section 7, however, allows services to be grouped into categories of services for reserve fund (and credit) purposes and for classes of services to be established.
- The municipality shall pay each development charge it collects into a reserve fund or funds to which the charge relates.
- The money in a reserve fund shall be spent only for the “capital costs” determined through the legislated calculation process (as per subsection 5 (1) 2-8).
- Money may be borrowed from the fund but must be paid back with interest (O. Reg. 82/98, subsection 11 (1) defines this as Bank of Canada rate either on the day the by-law comes into force or, if specified in the by-law, the first business day of each quarter).
- D.C. reserve funds may not be consolidated with other municipal reserve funds for investment purposes and may only be as an interim financing source for capital undertakings for which development charges may be spent (section 37).

Annually, the Treasurer of the municipality is required to provide Council with a financial statement related to the D.C. by-law(s) and reserve funds. This statement must be made available to the public and may be requested to be forwarded to the Minister of Municipal Affairs and Housing. The D.C.A. does not prescribe how the statement is to be made available to the public. We would recommend that a resolution of Council make the statement available on the municipality’s website or upon request.

Subsection 43 (2) and O. Reg. 82/98 prescribes the information that must be included in the Treasurer’s statement, as follows:

- opening balance;
- closing balance;



made a concerted effort to integrate the A.M.P. with financial planning and municipal budgeting and are making full use of all available infrastructure financing tools.

Commensurate with the above, the Township prepared an asset management policy in 2019 and plans to have an asset management plan for its core assets by 2021 as required. As there is no current asset management plan in place that accounts for growth-related projects, the asset management requirement for the D.C. must be undertaken.

In recognition to the schematic above, the following table (presented in 2020 \$) has been developed to provide the annualized expenditures and revenues associated with new growth. Note that the D.C.A. does not require an analysis of the non-D.C. capital needs or their associated operating costs so these are omitted from the table below. As well, as all capital costs included in the D.C.-eligible capital costs are not included in the Township's A.M.P., the present infrastructure gap and associated funding plan have not been considered at this time. Hence the following does not represent a fiscal impact assessment (including future tax/rate increases) but provides insight into the potential affordability of the new assets:

1. The non-D.C. recoverable portion of the projects which will require financing from municipal financial resources (i.e., taxation, rates, fees, etc.). This amount has been presented on an annual debt charge amount based on 20-year financing.
2. Lifecycle costs for the 2020 D.C. capital works have been presented based on a sinking fund basis. The assets have been considered over their estimated useful lives.
3. Incremental operating costs for the D.C. services (only) have been included.
4. The resultant total annualized expenditures are \$2.71 million.
5. Consideration was given to the potential new taxation and user fee revenues which will be generated as a result of new growth. These revenues will be available to finance the expenditures above. The new operating revenues are \$1.25 million. This amount, totalled with the existing operating revenues of \$10.28 million, provide annual revenues of \$11.54 million by the end of the period.



6. In consideration of the above, the capital plan is deemed to be financially sustainable.

Township of Whitewater Region
Asset Management – Future Expenditures and Associated Revenues
2020\$

	2039 (Total)
Expenditures (Annualized)	
Annual Debt Payment on Non-Growth Related Capital ¹	520,542
Annual Debt Payment on Post Period Capital ²	75,009
Lifecycle:	
Annual Lifecycle - Township Wide Services	
Sub-Total - Annual Lifecycle	\$926,626
Incremental Operating Costs (for D.C. Services)	\$1,186,518
Total Expenditures	\$2,708,696
Revenue (Annualized)	
Total Existing Revenue ³	\$10,282,818
Incremental Tax and Non-Tax Revenue (User Fees, Fines, Licences, etc.)	\$1,252,721
Total Revenues	\$11,535,539

¹ Non-Growth Related component of Projects including 10% mandatory deduction on soft services

² Interim Debt Financing for Post Period Benefit

³ As per Sch. 10 of FIR



Appendix G

Proposed D.C. By-law



Appendix G: Proposed D.C. By-law

The Township of Whitewater Region

By-law Number _____

A by-law to establish development charges for the Township of Whitewater Region.

WHEREAS subsection 2(1) of the *Development Charges Act, 1997* c. 27 (hereinafter called “the Act”) provides that the council of a municipality may pass By-laws for the imposition of development charges against land for increased capital costs required because of the need for services arising from development in the area to which the by-law applies;

AND WHEREAS the Council of The Township of Whitewater Region has given Notice on _____, 2021 according to section 12 of the *Development Charges Act, 1997*, of its intention to pass a by-law under Section 2 of the said Act;

AND WHEREAS the Council of the Township of Whitewater Region has heard all persons who applied to be heard no matter whether in objection to, or in support of, the development charge proposal at a public meeting held on April 7, 2021;

AND WHEREAS the Council of the Township of Whitewater Region had before it a report entitled Development Charge Background Study dated June 17, 2020 and amended on March 23, 2021, prepared by Watson & Associates Economists Ltd., wherein it is indicated that the development of any land within the Township of Whitewater Region will increase the need for services as defined herein;

AND WHEREAS the Council of the Township of Whitewater Region on _____, 2021 approved the applicable Development Charge Background Study, inclusive of the capital forecast therein, in which certain recommendations were made relating to the establishment of a development charge policy for the Township of Whitewater Region pursuant to the *Development Charges Act, 1997*;

AND WHEREAS the Council of the Township of Whitewater Region on April 7, 2021 determined that no additional public meeting was required to be held as part of the approval process.



Now therefore the Council of the Township of Whitewater Region enacts as follows:

1. Definitions

In this by-law,

1. “**Act**” means the *Development Charges Act, 1997, c. 27*;
2. “**administration service**” means any and all development-related studies carried out by the Township which are with respect to eligible services for which a development charge by-law may be imposed under the *Development Charges Act, 1997*;
3. “**accessory use**” means where used to describe a use, building, or structure that the use, building or structure is naturally and normally incidental, subordinate in purpose of floor area or both, and exclusively devoted to a principal use, building or structure;
4. “**accessory dwelling**” means a self-contained residential unit that is subordinate in purpose to another residential dwelling unit upon the same lot and includes a garden suite and a mobile home;
5. “**accommodation for on-farm labour**” means a dwelling unit not attached to any other building, and used for seasonal, interim or occasional residential uses by farm labourers;
6. “**agricultural use**” means a bona fide farm operation, but does not include:
 - (a) residential uses, including accommodation for on-farm labour;
 - (b) on-farm diversified uses; and
 - (c) cannabis production facilities.
7. “**ancillary residential building**” means a residential building that would be ancillary to a detached dwelling, semi-detached dwelling, or row dwelling and includes an accessory dwelling



8. **“apartment unit”** means any residential unit within a building containing three or more dwelling units where access to each residential unit is obtained through a common entrance or entrances from the street level and the residential units are connected by an interior corridor and shall include dwelling units contained above or as part of commercial buildings;
9. **“bedroom”** means a habitable room larger than seven square metres, including a den, study, or other similar area, but does not include a living room, dining room or kitchen;
10. **“benefiting area”** means an area defined by map, plan or legal description in a front-ending agreement as an area that will receive a benefit from the construction of a service;
11. **“board of education”** means a board defined in s.s. 1(1) of the *Education Act*;
12. **“bona fide farm uses”** means the proposed development that will qualify as a farm business operating with a valid Farm Business Registration Number issued by the Ontario Ministry of Agriculture, Food and Rural Affairs and be assessed in the Farmland Realty Tax Class by the Municipal Ontario Property Assessment Corporation;
13. **“Building Code Act”** means the *Building Code Act*, 1992, S.O. 1992, c.23 as amended;
14. **“cannabis”** means:
 - (a) a cannabis plant;
 - (b) any part of a cannabis plant, including the phytocannabinoids produced by, or found in, such a plant regardless of whether that part has been processed or not;
 - (c) any substance or mixture of substances that contains or has on it any part of such a plant; and
 - (d) any substance that is identical to any phytocannabinoid produced by, or found in, such a plant, regardless of how the substance was obtained.



15. **“cannabis plant”** means a plant that belongs to the genus cannabis;
16. **“cannabis production facilities”** means a building, or part thereof, designed, used, or intended to be used for one or more of the following: cultivation, propagation, production, processing, harvesting, testing, alteration, destruction, storage, packaging, shipment or distribution of cannabis where a licence, permit or authorization has been issued under applicable federal law but does not include a building or part thereof solely designed, used, or intended to be used for retail sales of cannabis.
17. **“capital cost”** means costs incurred or proposed to be incurred by the municipality or a local board thereof directly or by others on behalf of, and as authorized by, the municipality or local board,
- (a) to acquire land or an interest in land, including a leasehold interest;
 - (b) to improve land;
 - (c) to acquire, lease, construct or improve buildings and structures;
 - (d) to acquire, lease, construct or improve facilities including;
 - (i) rolling stock with an estimated useful life of seven years or more;
 - (ii) furniture and equipment, other than computer equipment, and
 - (iii) materials acquired for circulation, reference or information purposes by a library board as defined in the *Public Libraries Act*, R.O. 1990, c. 57, andto undertake studies in connection with any of the matters referred to in clauses a. to d.;
 - (e) to complete the development charge background study under Section 10 of the Act;
 - (f) interest on money borrowed to pay for costs in a. to d.;
- required for provision of services designated in this by-law within or outside the Township;



18. **“class”** means a grouping of services combined to create a single service for the purposes of this by-law and as provided in section 7 of the Development Charges Act;
19. **“commercial”** means any use of land, structures or buildings for the purposes of buying or selling commodities and services, but does not include industrial or agricultural uses, but does include commercial greenhouses, hotels, motels, motor inns and boarding, lodging and rooming houses;
20. **“commercial greenhouse”** means a building, that is made primarily of translucent building material, used, designed or intended to be used for the sale and display of plant products grown or stored therein, gardening supplies and equipment, or landscaping supplies and equipment.
21. **“Council”** means the Council of the Township of Whitewater Region;
22. **“development”** means the construction, erection or placing of one or more buildings or structures on land or the making of an addition or alteration to a building or structure that the effect of increasing the size of usability thereof, and includes redevelopment;
23. **“development charge”** means a charge imposed pursuant to this By-law;
24. **“dwelling unit”** means one or more habitable rooms designed or intended to be used together as a single and separate house-keeping unit by one person or jointly by two or more persons containing its own kitchen and sanitary facilities;
25. **“existing”** means the number, use and size that existed as of the date this by-law was passed;
26. **“existing industrial building”** means a building or buildings existing on a site in the Township of Whitewater Region as of the date of the previous by-law or the buildings or structures constructed and occupied on a vacant site pursuant to site plan approval under section 41 of the *Planning Act*, R.S.O. 1990, c. P.13 (the “Planning Act”) subsequent to the date of the previous by-law for which development charges were exempted or paid for.
27. **“farm building”** means a building or structure located on a bona fide farm which is necessary and ancillary to a bona fide farm operation including barns, tool



sheds, silos, other farm related structures for such purposes as sheltering of livestock or poultry, storage of farm produce, feed and farm related machinery and equipment and other ancillary development to a planning designated agricultural use, but excluding a residential use;

28. **“garden suite”** means a building containing one (1) dwelling unit where the garden suite is detached from and ancillary to an existing single detached dwelling or semi-detached dwelling on the lands and such building is designed to be portable;

29. **“grade”** means the average level of finished ground adjoining a building or structure at all exterior walls;

30. **“gross floor area”** means

- (a) in the case of a residential building or structure, the total area of all floors above grade of a dwelling unit measured between the outside surfaces of exterior walls or between the outside surfaces of exterior walls and the centre line of party walls dividing the dwelling unit from any other dwelling unit or other portion of a building; and
- (b) in the case of a non-residential building or structure, including an air supported structure, or in the case of a mixed-use building or structure in respect of the non-residential portion thereof, the total area of all building floors above or below grade measured between the outside surfaces of the exterior walls, or between the outside surfaces of exterior walls and the centre line of party walls dividing a non-residential use and a residential use, except for;
 - (i) a room or enclosed area within the building or structure above or below that is used exclusively for the accommodation of heating, cooling, ventilating, electrical, mechanical or telecommunications equipment that service the building;
 - (ii) loading facilities above or below grade;
 - (iii) a part of the building or structure below grade that is used for the parking of motor vehicles or for storage or other accessory use; and



(iv) a mezzanine as defined by the building code;

31. **“industrial”** means lands, buildings or structures used or designed or intended for use for manufacturing, processing, fabricating or assembly of raw goods, warehousing or bulk storage of goods, and includes office uses and the sale of commodities to the general public where such uses are accessory to an industrial use, but does not include the sale of commodities to the general public through a warehouse club;

32. **“Institutional”** means the development of a building or structure intended for use,

(a) as a long-term care home within the meaning of subsection 2 (1) of the *Long-Term Care Homes Act, 2007*;

(b) as a retirement home within the meaning of subsection 2 (1) of the *Retirement Homes Act, 2010*;

(c) by any of the following post-secondary institutions for the objects of the institution:

(i) a university in Ontario that receives direct, regular and ongoing operating funding from the Government of Ontario,

(ii) a college or university federated or affiliated with a university described in subclause (i), or

(iii) an Indigenous Institute prescribed for the purposes of section 6 of the *Indigenous Institutes Act, 2017*;

(d) as a memorial home, clubhouse or athletic grounds by an Ontario branch of the Royal Canadian Legion; or

(e) as a hospice to provide end of life care.

33. **“linked dwelling unit”** means a dwelling unit of a group of two or more residential dwelling units linked only below grade by a common foundation;

34. **“local board”** means a school board, public utility, commission, transportation commission, public library board, board of park management, local board of



health, board of commissioners of police, planning board, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act with respect to any of the affairs or purposes, including school purposes, of the municipality or any part or parts thereof;

35. **“local services”** means those services, facilities or things which are under the jurisdiction of the Township of Whitewater Region and are related to a plan of subdivision or within the area to which the plan relates in respect of the lands under Sections 41, 51 or 53 of the Planning Act, R.S.O. 1990, Chap. P.13, as amended, or any successor thereof;
36. **“mobile home”** means any dwelling that is designed to be made mobile, and constructed or manufactured to provide a permanent residence for one or more persons, but does not include a travel trailer or tent trailer;
37. **“multiple dwelling unit”** means all dwellings other than single-detached, semi-detached and apartment unit dwellings and may include a row dwelling unit or a linked dwelling unit;
38. **“municipality”** means the Corporation of the Township of Whitewater Region;
39. **“Non-profit housing”** means development of a building or structure intended for use as residential premises by,
- (a) a corporation without share capital to which the *Corporations Act* applies, that is in good standing under that Act and whose primary object is to provide housing;
 - (b) a corporation without share capital to which the *Canada Not-for-profit Corporations Act* applies, that is in good standing under that Act and whose primary object is to provide housing; or
 - (c) a non-profit housing co-operative that is in good standing under the *Co-operative Corporations Act*.
40. **“non-residential use”** means a building or structure of any kind whatsoever used, designed or intended to be used for other than a residential use;



41. **“Official Plan”** means the Official Plan of the County of Renfrew, as amended and approved;
42. **“on-farm diversified use”** means a use, occurring entirely and exclusively within a detached building that is secondary and subordinate to the active and principle agricultural use occurring on a property. Such uses may include, but are not limited to, uses that produce value added agricultural products or provide a service that is supportive of regional agri-business.
43. **“owner”** means the owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed;
44. **“place of worship”** means that part of a building or structure that is exempt from taxation as a place of worship under the *Assessment Act*, R.S.O. 1990, Chap. A.31, as amended, or any successor thereof;
45. **“Planning Act”** means the *Planning Act*, 1990, R.S.O. 1990, c.P.13, as amended;
46. **“regulation”** means any regulation made pursuant to the Act;
47. **“rental housing”** means the development of a building or structure with four or more dwelling units all of which are intended for use as rented residential premises;
48. **“reserve fund borrowing rate”** means the interest rate established weekly by the Bank of Canada based on Treasury Bills having a term of 91 days;
49. **“residential dwelling”** means a building, occupied or capable of being occupied as a home, residence or sleeping place by one or more persons, containing one or more dwelling units but not including motels, hotels, tents, truck campers, tourist trailers, mobile camper trailers or boarding, lodging or rooming houses;
50. **“residential use”** means the use of a building or structure or portion thereof for one or more dwelling units. This also includes a dwelling unit on land that is used for an agricultural use;



51. **“row dwelling unit”** means a building containing three or more attached dwelling units in a single row, each of which dwelling units has an independent entrance from the outside and is vertically separated from any abutting dwelling unit and may include a linked dwelling unit;
52. **“semi-detached dwelling unit”** means a dwelling unit in a residential building consisting of two dwelling units having one vertical wall or one horizontal wall, but not other parts, attached or another dwelling unit where the residential unit are not connected by an interior corridor and may include a linked dwelling unit;
53. **“service”** means a service designated in Schedule “A” to this By-law, and “services” shall have a corresponding meaning;
54. **“servicing agreement”** means an agreement between a landowner and the Township relative to the provision of municipal services to specified land within the Township;
55. **“single detached dwelling unit”** means a completely detached building containing only one dwelling unit;
56. **“special care facilities”** means lands, buildings or structures used or designed or intended for uses for the purpose of providing supervision, nursing care or medical treatment, that are licensed, approved or supervised under any special or general statute, and excludes the special care/special dwelling portions of the building;
57. **“special care/special dwelling”** means special care facilities containing rooms or suites of rooms designed or intended to be used for sleeping and living accommodation that have a common entrance from street level:
- (a) Where the occupants have the right to use in common, halls, stairs, yards, common rooms and accessory buildings;
 - (b) Which may or may not have exclusive sanitary and/or culinary facilities;
 - (c) That is designed to accommodate persons with specific needs, including, but not limited to, independent permanent living arrangements; and



- (d) Where support services such as meal preparation, grocery shopping, laundry, housekeeping, nursing, respite care and attendant services may be provided at various levels.

58. “**zoning by-law**” means the Zoning By-Law of the Municipality or any successor thereof passed pursuant to Section 34 of the *Planning Act*, S.O. 1998.

2. Designation of Services/Classes of Services

2.1 The categories of services/classes of services for which development charges are imposed under this By-law are as follows:

- (a) Services Related to a Highway
- (b) Fire Protection Services
- (c). Parks & Recreation Services
- (d). Library Services
- (f) Growth Studies
- (g) Waste Diversion
- (h) Wastewater Services
- (i) Water Services

2.2 The components of the services/classes of services designated in section 2.1 are described in Schedule A.

3. Application of By-law Rules

3.1 Development charges shall be payable in the amounts set out in this By-law where:

- (a) the lands are located in the area described in section 3.2; and
- (b) the development of the land requires any of the approvals set out in subsection 3.4(a).



Area to Which By-law Applies

- 3.2 Subject to section 3.3, this By-law applies to all lands in the Township of Whitewater Region whether or not the land or use thereof is exempt from taxation under s. 13 or the *Assessment Act*.
- 3.3. Notwithstanding clause 3.2 above, this by-law shall not apply to lands that are owned by and used for the purposes of:
- (a) The Township of Whitewater Region or a local board thereof;
 - (b) buildings or structures owned by and used for the purposes of a board as defined in Subsection 1(1) of the *Education Act*, R.S.O. 1990, c.E.2, as amended, and exempt from taxation under Section 3 of the *Assessment Act*, R.S.O. 1990, c.A.31, as amended;
 - (c) The Corporation of the County of Renfrew or a local board thereof;

Approvals for Development

- 3.4 (a) Development charges shall be imposed on all lands, buildings or structures that are developed for residential or non-residential uses if the development requires:
- (i) the passing of a zoning by-law or of an amendment to a zoning by-law under section 34 of the *Planning Act*;
 - (ii) the approval of a minor variance under section 45 of the *Planning Act*;
 - (iii) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;
 - (iv) the approval of a plan of subdivision under section 51 of the *Planning Act*;
 - (v) a consent under section 53 of the *Planning Act*;



- (vi) the approval of a description under section 50 of the *Condominium Act*, R.S.O. 1990, Chap. C.26, as amended, or any successor thereof; or
 - (vii) the issuing of a permit under the *Building Code Act* in relation to a building or structure.
- (b) No more than one development charge for each service designated in subsection 2.1 shall be imposed upon any lands, buildings or structures to which this By-law applies even though two or more of the actions described in subsection 3.4(a) are required before the lands, buildings or structures can be developed.
- (c) Despite subsection 3.4(b), if two or more of the actions described in subsection 3.4(a) occur at different times, additional development charges shall be imposed if the subsequent action has the effect of increasing the need for services.

Exemptions

3.5 Rules with Respect to Exemptions for Intensification of Existing Housing or New Housing

Notwithstanding the provisions of this By-law, development charges shall not be imposed with respect to developments or portions of developments as follows:

- (a) the enlargement to an existing residential dwelling unit;
- (b) one or two additional dwelling units in an existing single detached dwelling or prescribed ancillary structure to the existing residential building;
- (c) the creation of additional dwelling units equal to the greater of one or 1% of the existing dwelling units in an existing residential rental building containing four or more dwelling units or prescribed ancillary structure to the existing residential building;
- (d) the creation of one additional dwelling unit in any other existing residential building already containing at least one dwelling unit or prescribed ancillary structure to the existing residential building; or



- (e) the creation of a second dwelling unit in prescribed classes of proposed new residential buildings, including structures ancillary to dwellings, subject to the following restrictions:

Item	Name of Class of Proposed New Residential Buildings	Description of Class of Proposed New Residential Buildings	Restrictions
1	Proposed new detached dwellings	Proposed new residential buildings that would not be attached to other buildings and that are permitted to contain a second dwelling unit, that being either of the two dwelling units, if the units have the same gross floor area, or the smaller of the dwelling units.	<p>The proposed new detached dwelling must only contain two dwelling units.</p> <p>The proposed new detached dwelling must be located on a parcel of land on which no other detached dwelling, semi-detached dwelling or row dwelling would be located.</p>
2	Proposed new semi-detached dwellings or row dwellings	Proposed new residential buildings that would have one or two vertical walls, but no other parts, attached to other buildings and that are permitted to contain a second dwelling unit, that being either of the two dwelling units, if the units have the same gross floor area, or the smaller of the dwelling units.	<p>The proposed new semi-detached dwelling or row dwelling must only contain two dwelling units.</p> <p>The proposed new semi-detached dwelling or row dwelling must be located on a parcel of land on which no other detached dwelling, semi-detached dwelling or row dwelling would be located.</p>
3	Proposed new residential buildings that would be ancillary to a proposed new detached dwelling, semi-detached dwelling or row dwelling	Proposed new residential buildings that would be ancillary to a proposed new detached dwelling, semi-detached dwelling or row dwelling and that are permitted to contain a single dwelling unit.	<p>The proposed new detached dwelling, semi-detached dwelling or row dwelling, to which the proposed new residential building would be ancillary, must only contain one dwelling unit.</p> <p>The gross floor area of the dwelling unit in the proposed new residential building must be equal to or less than the gross floor area of the detached dwelling, semi-detached dwelling or row dwelling to which the proposed new residential building is ancillary.</p>

- 3.5.1 Notwithstanding subsection 3.5 (b), development charges shall be imposed if the total gross floor area of the additional one or two units exceeds the gross floor area of the existing dwelling unit.
- 3.5.2 Notwithstanding subsection 3.5 (d), development charges shall be imposed if the additional unit has a gross floor area greater than:
- (a) in the case of a semi-detached or row dwelling, the gross floor area of the existing smallest dwelling unit; and
 - (b) in the case of any other residential building, the gross floor area of the smallest dwelling unit already contained in the residential building.
- 3.6 Notwithstanding section 3.5(a)(i), development charges shall be imposed if the total gross floor area of the additional one or two units exceeds the gross floor area of the existing dwelling unit.



3.6.1 Notwithstanding section 3.5, development charges shall be imposed if the additional unit has a gross floor area greater than

- (i) in the case of a semi-detached or row dwelling, the gross floor area of the existing dwelling unit; and
- (ii) in the case of any other residential building, the gross floor area of the smallest dwelling unit contained in the residential building.

3.7 Exemption for University Facilities

Land vested in or leased to a university that receives regular and ongoing operating funds from the government for the purposes of post-secondary education is exempt from development charges imposed under the Development Charges Act, 1997 if the development in respect of which development charges would otherwise be payable is intended to be occupied and used by the university.

3.8 Exemption for Industrial Building Expansions:

Notwithstanding any other provision of this by-law, there shall be an exemption from the payment of development charges for one or more enlargements of an existing industrial building, up to a maximum of fifty percent of the gross floor area before the first enlargement for which an exemption from the payment of development charges was granted pursuant to the Development Charges Act or this section. Development charges shall be imposed in accordance with this by-law with respect to the amount of floor area of an enlargement that results in the gross floor area of the industrial building being increased by greater than fifty per cent of the gross floor area of the existing industrial building.

3.9 If the gross floor area of an existing industrial building is enlarged by greater than fifty percent, the amount of the development charge payable in respect of the enlargement is the amount of the development charge that would otherwise be payable multiplied by the fraction determined as follows:

- (a) determine the amount by which the enlargement exceeds fifty percent of the gross floor area before the enlargement;



- (b) divide the amount determined under subsection 1) by the amount of the enlargement

Amount of Charges

Residential

- 3.10 The development charges set out in Schedule B shall be imposed on residential uses of lands, buildings or structures, including a dwelling unit accessory to a non-residential use and, in the case of a mixed use building or structure, on the residential uses in the mixed use building or structure, according to the type of residential use in which the development occurs, and calculated with respect to each of the services according to the type of residential use.
- 3.11 Notwithstanding subsection 3.10 of this By-law, the following percentages of each service for residential development, as provided below, shall be imposed for the period of _____, 2021 to December 31, 2025.

Percentage of Schedule "B" Residential Charges to be Imposed					
Service/Class of Service	_____, 2021 to December 31, 2021	January 1, 2022 to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025
Township-wide					
Services/Classes of Services:					
Services Related to a Highway	100%	100%	100%	100%	100%
Fire Protection Services	100%	100%	100%	100%	100%
Parks & Recreation Services	100%	100%	100%	100%	100%
Library Services	100%	100%	100%	100%	100%
Growth Studies	100%	100%	100%	100%	100%
Waste Diversion	100%	100%	100%	100%	100%
Urban Services					
Wastewater Services	100%	100%	100%	100%	100%
Water Services	100%	100%	100%	100%	100%

Non-Residential

- 3.12 The development charges described in Schedule B to this by-law shall be imposed on non-residential uses of lands, buildings or structures, and, in the case of a mixed-use building or structure, on the non-residential uses in the mixed use building or structure, and calculated with respect to each of the services according to the total floor area of the non-residential use in which the development occurs.



3.13 Notwithstanding subsection 3.12 of this By-law, the following percentages of each service for non-residential development, as provided below, shall be imposed for the period of _____, 2021 to December 31, 2025.

Percentage of Schedule "B" Non-Residential Charges to be Imposed					
Service/Class of Service	_____, 2021 to December 31, 2021	January 1, 2022 to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025
Township-wide					
Services/Classes of Services:					
Services Related to a Highway	100%	100%	100%	100%	100%
Fire Protection Services	100%	100%	100%	100%	100%
Parks & Recreation Services	100%	100%	100%	100%	100%
Library Services	100%	100%	100%	100%	100%
Growth Studies	100%	100%	100%	100%	100%
Waste Diversion	100%	100%	100%	100%	100%
Urban Services					
Wastewater Services	100%	100%	100%	100%	100%
Water Services	100%	100%	100%	100%	100%

Reduction of Development Charges for Redevelopment

3.14 Despite any other provisions of this By-law, where, as a result of the redevelopment of land, a building or structure existing on the same land within 60 months prior to the date of payment of development charges in regard to such redevelopment was, or is to be demolished, in whole or in part, or converted from one principal use to another principal use on the same land, in order to facilitate the redevelopment, the development charges otherwise payable with respect to such redevelopment shall be reduced by the following amounts:

- (a) in the case of a residential building or structure, or in the case of a mixed-use building or structure, the residential uses in the mixed-use building or structure, an amount calculated by multiplying the applicable development charge under subsection 3.10 and 3.11 by the number, according to type, of dwelling units that have been or will be demolished or converted to another principal use; and
- (b) in the case of a non-residential building or structure or, in the case of mixed-use building or structure, the non-residential uses in the mixed-use building or structure, an amount calculated by multiplying the greater of the applicable development charges under subsection 3.12 and 3.13 by the gross floor area that has been or will be demolished or converted to another principal use;



provided that such amounts shall not exceed, in total, the amount of the development charges otherwise payable with respect to the redevelopment.

Time of Payment of Development Charges

- 3.15 Development charges imposed under this section are payable upon issuance of a building permit with respect to each dwelling unit, building or structure.
- 3.16 Notwithstanding Subsection 3.10 to 3.13, Development Charges for rental housing and institutional developments are due and payable in 6 installments commencing with the first instalment payable on the date of occupancy, and each subsequent installment, including interest (as per the Township's D.C. Interest Rate Policy), payable on the anniversary date each year thereafter.
- 3.17 Notwithstanding Subsections 3.10 to 3.13, Development Charges for non-profit housing developments are due and payable in 21 instalments commencing with the first installment payable on the date of occupancy, and each subsequent installment, including interest (as per the Township's D.C. Interest Rate Policy), payable on the anniversary date each year thereafter.
- 3.18 Where the development of land results from the approval of a Site Plan or Zoning Bylaw Amendment received on or after January 1, 2020, and the approval of the application occurred within 2 years of building permit issuance, the Development Charges under Subsections 3.10, 3.11, 3.12, and 3.13 shall be calculated on the rates set out in Schedule "B" on the date of the planning application, including interest (as per the Township's D.C. Interest Rate Policy). Where both planning applications apply Development Charges under Subsections 3.10, 3.11, 3.12, and 3.13 shall be calculated on the rates, including interest (as per the Township's D.C. Interest Rate Policy), set out in Schedules "B" on the date of the later planning application, including interest.
- 3.19 Council may enter into an agreement for payment of the development charges before or after the date of building permit issuance subject to Section 27 of the Act.



4. Phase-in of Development Charges

4.1 The development charges imposed - pursuant to this by-law are being phased-in as per subsections 3.10 to 3.13 and are payable in full, subject to the exemptions herein, from the effective date of this by-law.

5. Payment by Services

5.1 Despite the payment required under subsections 3.10, 3.11, 3.12, and 3.13, Council may, by agreement, give a credit towards a development charge in exchange for work that relates to a service to which a development charge relates under this By-law.

6. Indexing

6.1 Development charges imposed pursuant to this By-law shall be adjusted annually commencing on January 1, 2022, without amendment to this By-law in accordance with the prescribed index in the Act.

7. Schedules

7.1 The following schedules shall form part of this By-law:

Schedule A Components of Services/Classes of Services Designated in section 2.1

Schedule B Residential and Non-Residential Township-Wide Development Charges

8. Conflicts

8.1 Where the Township of Whitewater Region and an owner or former owner have entered into an agreement with respect to land within the area to which this By-law applies, and a conflict exists between the provisions of this By-law and such agreement, the provisions of the agreement shall prevail to the extent that there is a conflict.

8.2 Notwithstanding section 8.1, where a development which is the subject of an agreement to which section 8.1 applies, is subsequently the subject of one or more of the actions described in subsection 3.4(a), an additional development



charge in respect of the development permitted by the action shall be calculated, payable and collected in accordance with the provisions of this By-law if the development has the effect of increasing the need for services, unless such agreement provides otherwise.

9. Severability

9.1 If, for any reason, any provision of this By-law is held to be invalid, it is hereby declared to be the intention of Council that all the remainder of this By-law shall continue in full force and effect until repealed, re-enacted, amended or modified.

10. Date By-law in Force

10.1 This By-law shall come into effect at 12:01 AM on _____, 2021.

11. Date By-law Expires

11.1 This By-law will expire at 11:59 PM on _____, 2025 unless it is repealed by Council at an earlier date.

PASSED THIS --th day of _____, 2021.

Mayor

Township of Whitewater Region Clerk



Schedule A
To By-law Number _____
Components of Services Designated in Subsection 2.1

D.C.-Eligible Services

Services Related to a Highway

- Roads
- PW Facilities, Vehicles, and Equipment

Water Services

- Treatment, storage and distribution systems

Wastewater Services

- Treatment plants & Sewers

Fire Protection Services

- Fire facilities, vehicles & equipment

Parks & Recreation Services

- Parkland development, amenities & trails
- Parks vehicles and equipment
- Recreation facilities

Library Services

- Library facilities and materials

Waste Diversion

- Waste diversion facilities, vehicles, equipment and other

D.C.-Eligible Classes of Services

Growth Studies

- Water Services
- Wastewater Services
- Services Related to a Highway
- Fire Protection Services
- Parks & Recreation Services
- Library Services
- Waste Diversion



Schedule B
By-law Number _____
Schedule of Development Charges

Service/Class of Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Special Care/Special Dwelling Units	(per sq.ft. of Gross Floor Area)
Township Wide Services/Classes of Services:						
Services Related to a Highway	4,046	2,931	2,338	1,595	1,595	1.00
Fire Protection Services	1,825	1,322	1,054	720	720	0.45
Parks & Recreation Services	5,323	3,856	3,076	2,099	2,099	0.25
Library Services	537	389	310	212	212	0.03
Growth Studies	412	298	238	162	162	0.11
Waste Diversion	96	70	55	38	38	0.00
Total Township Wide Services/Classes of Services	12,239	8,866	7,071	4,826	4,826	1.84
Urban Services						
Wastewater Services	7,192	5,210	4,155	2,836	2,836	3.57
Water Services	1,182	856	683	466	466	0.59
Total Urban Services	8,374	6,066	4,838	3,302	3,302	4.16
GRAND TOTAL RURAL AREA	12,239	8,866	7,071	4,826	4,826	1.84
GRAND TOTAL URBAN AREA - PARTIAL SERVICES (WATER ONLY)	13,421	9,722	7,754	5,292	5,292	2.43
GRAND TOTAL URBAN AREA - FULL SERVICES (WATER AND WASTEWATER)	20,613	14,932	11,909	8,128	8,128	6.00