



**Job Title:** Student Arena Attendant  
**Division:** Parks & Recreation  
**Reports to:** Operators  
**Last Revision:** 2019

## **Job Statement**

The Arena Attendant assists Operators with the daily operations for Beachburg, Cobden Astrolabe and Westmeath Arenas.

## **Essential Functions**

1. Works a variety of day, evening, weekend shifts and statutory holidays.
2. Provides excellent customer service and acts as an ambassador for the Township of Whitewater Region.
3. Assists with general facility responsibilities such as daily operations and maintenance.
4. Ensures a clean and safe facility.
5. Assists with ice maintenance and making of ice.
6. Performs the responsibilities of the position within the standards set out in applicable legislation and consistent with the operational policies of the Township of Whitewater Region.
7. Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately, and ensuring overall compliance with the Township's health and safety program. Follows all guidelines and requirements for employees and employers as legislated under the Ontario Occupational Health and Safety Act.
8. Performs other duties as assigned.

## **Job Specifications**

1. Minimum of 16 years of age
2. Ability to operate ice edger
3. Strong interpersonal skills as well as the ability to work independently
4. Ability to deal with the public in a calm, professional manner is essential.

**The foregoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be all of the work requirements that may be inherent in this classification.**